

# Bowen Island Municipality

## Mission Statement:

In carrying out its mandate, Bowen Island Municipality will work towards conducting operations in a way that:

1. Improves the economic, environmental and social well-being for present and future generations;
2. Encourages and fosters community involvement;
3. Enhances the small, friendly, caring character of the community;
4. Maintains an open, accountable and effective operation; and
5. Preserves and enhances the unique mix of natural ecosystems and green spaces that Bowen Island possesses.

**NOTICE: That a regular meeting of Bowen Island Municipal Council will be held at Municipal Hall, 981 Artisan Lane on Monday, July 28, 2008 at 5:00 p.m. for the transaction of business listed below.**

Kathy Lalonde, Corporate Officer

## AGENDA

### Council Meeting

Monday, July 28, 2008 at 5:00 p.m.

	Page	Timing
<b><u>OPENING OF COUNCIL MEETING</u></b>		<b>5:00 pm</b>
<b><u>1. APPROVAL OF AGENDA</u></b>		
1.1 Introduction of Late Items	--	
<i>Recommendation:</i> <i>That Council approve the agenda and late items agenda (if applicable) for the July 28, 2008 regular Council meeting.</i>		
<b><u>2. ADOPTION OF MINUTES</u></b>		
2.1 Minutes of the regular Council meeting held July 14, 2008	1-13	
<i>Recommendation:</i> <i>That the minutes of the regular Council meeting held July 14, 2008 be adopted.</i>		
2.2 Minutes of the Public Hearing regarding Bylaw No. 213, 2008 (The Inn on Bowen Rezoning Application – BM-RZ-05-2007) held July 21, 2008	13a-13e	
<i>Recommendation:</i> <i>That the minutes of the Public Hearing regarding Bylaw No. 213, 2008 (The Inn on Bowen Rezoning Application – BM-RZ-05-2007) held July 21, 2008 be adopted.</i>		
2.3 Minutes of the Public Hearing regarding Bylaw No. 222, 2008 (Union Steamship Company Rezoning Application – BM-RZ-04-2007) held July 21, 2008	14-19	

**Recommendation:**

*That the minutes of the Public Hearing regarding Bylaw No. 222, 2008 (Union Steamship Company Rezoning Application – BM-RZ-04-2007) held July 21, 2008 be adopted.*

**3. PUBLIC COMMENTS**

**5:05 pm  
(15 min)**

**4. STAFF REPORTS**

- 4.1 Joanne Cunday, Director of Finance re: 2009 Financial Plan Development Process, dated July 20, 2008

20-30

**5:20 pm  
(30 min)**

**Recommendation:**

*That Council assign top priority to budget preparation during August and September to enable staff to meet the deadline for submitting draft budget proposals to the Director of Finance by September 22<sup>nd</sup>; and*

*That Council approves the Schedule for 2009 Financial Plan Development as presented in the report from the Director of Finance dated July 20, 2008; and*

*That Council directs that Staff to prepare the 2009 Draft Financial Plan using the current level of service as the base and identify separately changes proposed to the core; and*

*That Council approves using 1.5% as the growth factor for the new assessment base, until actual information is available; and*

*That Council approves using 1.5% as the general inflation rate and 2% inflation rate for salaries and benefits in year 2-5 of the proposed budget; and*

*That Council host a Town Hall Type Meeting in January 2009 to illicit feedback to Phase One of the 2009 Five Year Financial Plan (approved in principle); and*

*That Council directs staff to prepare a draft 2009 Five Year Financial Plan that limits the increase in tax revenue requirement to 8.5% or less.*

- 4.2 Chris Buchanan, Bylaw Services Officer re: Noise Exemption – Wedding to be Held at Royal Canadian Legion on August 8, 2008 between 6:00 p.m. and 12:00 midnight

31-36

**5:50 pm  
(5 min)**

**Recommendation:**

*That Council approve the application made by Oliver Glaser for an exemption to the Noise Control Bylaw for a wedding to be held indoors at the Royal Canadian Legion on August 8, 2008 between 6:00 p.m. and 12:00 p.m. midnight.*

- 4.3 Chris Buchanan, Bylaw Services Officer re: Harper’s Island Television Series – Ongoing Filming on Bowen Island Requiring Exemptions from the Provisions of the Noise Control Bylaw, dated July 23, 2008

37-40

**5:55 pm  
(10 min)**

- a. Michael Roberts, Location Manager re: Harper’s Island Filming, dated July 21, 2008 41-42

**Recommendation:**

*Whereas Municipal Council encourages commercial filming within the Municipality to be conducted in a manner that:*

- a) *the residents of the community are not unduly inconvenienced; and*
  - b) *the operations of the Municipality are not put at risk; and*
- Whereas it has been recognized that commercial filming provides an economic benefit to the community; and*

*Whereas Council will not be meeting in August and therefore, will be unable to consider exemptions from the provisions of the Noise Control Bylaw received during that time.*

*Be it resolved that Council delegate the approval of any applications for exemptions from the provisions of the Noise Control Bylaw to allow for night-time filming of Harper’s Island to the Corporate Officer, or in her absence, the Chief Administrative Officer, provided that the following conditions are satisfied:*

- 1. *The production company completes the regular noise exemption application process for each location that requires an exemption (as required by Municipal bylaw and policy);*
- 2. *The production company mitigates (to the satisfaction of the Municipality) any concerns raised by the public who may be impacted by any noise associated with the proposed filming activity that occurs outside of the regular filming day;*
- 3. *The production company obtains all permits required to conduct filming activity within the Municipality; and*
- 4. *The production company provides proper neighbourhood notification of filming (as required by Municipal policy).*

**5. DELEGATIONS**

- 5.1 Dave Witty re: Presentation of an Alternative Development Scenario for Cape Roger Curtis (*verbal discussion*) -- **6:05 pm (60 min)**

**6. BUSINESS ARISING FROM MINUTES**

- 6.1 Jason Smith, Community Planner re: Cape Roger Curtis Process Update, dated July 18, 2008 43-45 **7:05 pm (20 min)**

**Recommendation:**

*That Council receive this report for their information.*

- 6.2 Synthetic Turf Field: **7:25 pm (60 min)**
  - a. Christine Walker, Community Services Manager re: Synthetic Turf Field (*to be provided on-table*) --

- b. [Councillor Lisa Shatzky re: Tree Replacement and Future Public Projects](#)                      46

***Recommendation:***

*Whereas while Council supports the synthetic grass field project because of the enormous social and physical education possibilities it creates for Bowen Island, Council also regrets that it failed to take a more proactive and vigilant role earlier in the decision making process around the chosen site of the synthetic grass field so that a less environmentally destructive site could have been encouraged; and*

*Whereas Council recognizes the importance of trees in general on Bowen Island in these times of global climate change and these thirteen trees in particular in terms of the enjoyment and creative play possibilities they offer many children at Bowen Island Community School as well as the community at large, and*

*Whereas Council is committed to the protection and preservation of Bowen Island's beautiful physical environment whenever possible,*

*Be it resolved that Council requests the municipality to purchase thirteen new trees to replace the ones that are scheduled to be taken down and that these thirteen trees are to be planted in an area on Bowen Island that can be enjoyed by the public and a small planting ceremony occur to allow community members to be involved with the planting of these new trees if they so wish; and*

*Be it resolved that Council requests that Bowen Island Municipality (staff and future councils) be proactive and involved in future public projects, recreation or otherwise, to ensure this island's ecological landscapes natural heritage are preserved and protected as much as possible for the benefit of present and future generations of Bowen Islanders.*

- 6.3 Michael Rosen, Planning Consultant re: Community Lands – Site 3: Potential Ferry Marshalling Road *(to be provided separately)*                      --                      **8:25 pm (45 min)**
- 6.4 [Michael Rosen, Planning Consultant re: Bylaw No. 222, 2008 \(Union Steamship Co. Ltd. Rezoning Application RZ-04-2007\)](#)                      47-49                      **9:10 min (15 min)**
- a. [Bylaw No. 222, 2008 cited as “Bowen Island Municipality Land Use Bylaw No. 57, 2002, Amendment Bylaw No. 222, 2008”](#)                      50-51

		<b>Page</b>	<b>Timing</b>
6.5	Jason Smith, Community Planner re: Bylaw No. 213, 2008 (The Inn on Bowen Ltd. Rezoning Application RZ-05-2007)	52-54	<b>9:25 pm</b> (15 min)
a.	Bylaw No. 213, 2008 cited as “Bowen Island Municipality Land Use Bylaw No. 57, 2002, Amendment Bylaw No. 213, 2008”	55-57	
6.6	Wil Hilsen, Acting Public Works Manager – Engineering re: Update on 2008 Roads Capital Projects ( <i>to be provided separately</i> )	--	<b>9:40 pm</b> (20 min)
6.7	Brian Biddlecombe, Fire Chief re: Purchase of a Dedicated Rescue Vehicle, dated June 17, 2008 <b>Recommendation:</b> <i>That Council authorize the purchase of a dedicated rescue vehicle for the Fire Department.</i>	58-59	<b>10:00 pm</b> (5 min)

## **7. BYLAWS**

7.1	Bylaw No. 230, 2008 cited as “Bowen Island Municipality Election Procedures Bylaw No. 55, 2002, Amendment Bylaw No. 230, 2008” <b>Recommendation:</b> <i>That Bylaw No. 230, 2008 cited as “Bowen Island Municipality Election Procedures Bylaw No. 55, 2002, Amendment Bylaw No. 230, 2008” be re-considered and finally adopted.</i>	60-61	<b>10:05 pm</b> (5 min)
7.2	Bylaw No. 196, 2008 cited as “Bowen Island Municipality Bylaw Notice Enforcement Bylaw No. 196, 2008” <b>Recommendation:</b> <i>That Bylaw No. 196, 2008 cited as “Bowen Island Municipality Bylaw Notice Enforcement Bylaw No. 196, 2008” be re-considered and finally adopted.</i>	62-108	
7.3	Bylaw No. 228, 2008 cited as “Hood Point Water System Rates Bylaw No. 228, 2008” <b>Recommendation:</b> <i>That Bylaw No. 228, 2008 cited as “Bowen Island Municipality Hood Point Water System Rates Bylaw No. 228, 2008” be re-considered and finally adopted.</i>	109-110	
7.4	Bylaw No. 229, 2008 cited as “Bowen Island Municipality Eagle Cliff Water System Rates Bylaw No. 229, 2008” <b>Recommendation:</b> <i>That Bylaw No. 229, 2008 cited as “Bowen Island Municipality Eagle Cliff Water System Rates Bylaw No. 229, 2008” be re-considered and finally adopted.</i>	111-112	

	Page	Timing
<b><u>8. CORRESPONDENCE</u></b>		
8.1 Michael Travers, Manager, Community Marketing, BC Hydro re: 2007 Turn it Off and Join Team Power Smart Challenge(s), dated June 4, 2008	113-114	<b>10:10 pm (10 min)</b>
<b><u>9. REPORTS of COMMITTEES, COW, COMMISSIONS</u></b>		
<b><i>Recommendation (Unanimous Consent suggested – no motion required):</i></b> <i>That Council receive for information the following as outlined in Section 9, Reports of Committees, COW, Commissions of the July 28, 2008, Council agenda:</i>		<b>10:20 pm (10 min)</b>
<ul style="list-style-type: none"> <li>• <i>Draft minutes of the Greenways Advisory Committee meeting held July 3, 2008</i></li> <li>• <i>Draft minutes of the Bowen Island Municipality Ferry Advisory Committee meeting held July 2, 2008</i></li> </ul>		
9.1 Draft minutes of the Committee of the Whole meeting held July 7, 2008 ( <i>please bring your copies distributed at the July 21, 2008 Committee of the Whole meeting</i> )	--	
a. <b>Report on Fire Hall Building Audit and Site Analysis</b>	115	
<b><i>Recommendation:</i></b> <i>That the report dated June 30, 2008 from Johnston Davidson Architecture + Planning Inc. entitled “bowen island fire hall building audit &amp; site analysis” be received.</i>		
9.2 Draft minutes of the Greenways Advisory Committee meeting held July 3, 2008 ( <i>no recommendations for Council’s consideration</i> )	116-119	
9.3 Draft minutes of the Bowen Island Municipality Ferry Advisory Committee meeting held July 20, 2008	120-123	<b>10:30 pm (5 min)</b>
a. Coastal Community Ferry Advisory Committee Report	123a	
b. Ferry Advisory Committee Chairs Submission to Ministry of Transportation, June 2008, re: a Minor Routes/Route 3 Strategy	124-129	
c. Letter of June 24, 2008 to Kevin Falcon, Minister of Transportation	130-131	
<b><i>Recommendation:</i></b> <i>Whereas the Ferry Advisory Committee Chairs (FACC) is a significant organization communicating directly with the Provincial Government,</i> <i>That Council receive and review the following:</i>		

		<b>Page</b>	<b>Timing</b>
	<ul style="list-style-type: none"> <li>i. <i>Ferry Advisory Committee Chairs Submission to Ministry of Transportation, June 2008, re: a Minor Routes/Route 3 Strategy</i></li> <li>ii. <i>Letter of June 24, 2008 to Kevin Falcon, Minister of Transportation</i></li> </ul>		
9.4	Councillor Alison Morse re: BC Ferries' Implementation of Fuel Surcharges, dated July 24, 2008	--	<b>10:35 pm (30 min)</b>
	<ul style="list-style-type: none"> <li>a. Sheldon Stoilen, Deputy Commissioner, BC Ferry Commission re: Fuel Surcharge Implementation, dated July 23, 2008</li> <li>b. BC Ferry Commission News Release: "What's New", July 2008</li> <li>c. Draft minutes of the Coastal Community Ferry Advisory Committee meeting held January 25, 2008</li> <li>d. Coastal Community Ferry Advisory Committee (CCFAC) Terms of Reference (revised), dated April 25, 2008</li> <li>e. Draft minutes of the Coastal Community Ferry Advisory Committee meeting held May 22, 2008</li> <li>f. Analysis of BC Ferry Services Inc. – Route Statement Summary including 2004 to 2007 (in 000's)</li> <li>g. BC Ferries – News Release: Fuel Surcharge to be Effective August 1, 2008</li> <li>h. Transcript of CKNW Christy Clark Show – CKNW Vancouver; July 23, 2008: Interviews with Kevin Falcon, Minister of Transportation and John Sprungman, BC Ferry Advisory Committee</li> </ul>	<ul style="list-style-type: none"> <li>132</li> <li>133-134</li> <li>135-137</li> <li>138-140</li> <li>141-143</li> <li>144</li> <li>145-146</li> <li>147-153</li> </ul>	
9.5	Councillor Lisa Barrett re: Fuel and Infrastructure Costs driving Ferry Far Increases	154-155	
	<ul style="list-style-type: none"> <li>a. Ferry Advisory Committee Chairs submission to Ministry of Transportation</li> <li>b. Fuel Surcharges Spark Warning From Ferry Chairs</li> </ul>	<ul style="list-style-type: none"> <li>156-161</li> <li>162-163</li> </ul>	

## **10. NEW BUSINESS**

10.1	Councillor Peter Frinton re: Mayoral/Councillor Remuneration Analysis for Bowen Island, dated July 14, 2008	164-165	<b>11:05 pm (10 min)</b>
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- a. [Presentation: Council Remuneration – Current Remuneration Analysis and Study of Comparators](#) 166-178

**Recommendation:**

*That annual remuneration for councillors be \$10,750 and \$22,500 for the mayor; and  
That this information be reviewed by the Director of Finance and a staff report be prepared recommending options for Council by early September. If staff were of the opinion that the data be reviewed externally, that should be done in August.*

- 10.2 Councillors Alison Morse and Peter Frinton re: Update on Islands Trust Council Quarterly meeting (*verbal report*) -- **11:15 pm (10 min)**

- a. [Islands Trust Council Quarterly Meeting Decision Highlights – June 2008](#) 179-185

- b. Report on Financial Implications to Bowen Island of Additional Salt Spring Island Local Trustees (*to be provided separately*) --

**Recommendation:**

*Provided for Council’s information*

**11. INFORMATION ITEMS**

**11:25 pm**

**Provided for Council’s information. Copies of these information items are available at Municipal Hall in the Counter Copy agenda package.**

**Recommendation (Unanimous Consent suggested – no motion required):**

*That Council receive for information the items as listed below.*

- 11.1 Correspondence re: Synthetic Turf Field from:
  - a. [Sharon Proske, dated July 14, 2008](#)
  - b. [Irene Wanless, dated July 21, 2008](#)
  - c. [Emily van Lidth de Jeude, dated July 21, 2008](#)
  - d. [Erin Little, dated July 22, 2008](#)
  - e. [Anita Schuller, dated July 23, 2008](#)
  - f. [Kirby Jinnah, dated July 24, 2008](#)
  - g. [Susan McIntyre, dated July 24, 2008](#)
  - h. [Douglas Davis, dated July 24, 2008](#)
  - i. [Rob Forbes, dated July 24, 2008](#)

- j. Melina and Nils Blomberg, July 24, 2008
  - k. Teun Schut and Marjan Schedler, dated July 24, 2008
  - l. Deanna Adams, dated July 24, 2008
  - m. Paul Welsh, Mary Ann Zakreski and family, dated July 24, 2008
  - n. Reed Bement, dated July 24, 2008
  - o. Daron Jennings, dated July 24, 2008
  - p. Elena Verlee, dated July 24, 2008
  - q. Rosemarie and Damian Leverton, dated July 24, 2008
  - r. John Dumbrille, dated July 24, 2008
  - s. Valerie Foster-Pelzer, dated July 24, 2008
  - t. David Verlee, dated July 24, 2008
  - u. Iris Carr, dated July 25, 2008
  - v. Steve Livaja, dated July 25, 2008
  - w. Cindyl Karst, dated July 25, 2008
  - x. Anton van Walraven, dated July 25, 2008
  - y. Heather Woodall, dated July 24, 2008
- 11.2 Ferry Advisory Committees Chairs (FACC) News Release: “Fuel Charges Spark Warning from Ferry Chairs”, dated July 21, 2008
- 11.3 Islands Trust re:
- a. Cash Prizes Announced for Top 5 “Green your Campbell Cash” Projects, dated July 11, 2008
  - b. News Release: Islands Trust Plans Special Meeting about Galiano Bylaws, dated July 18, 2008
- 11.4 Federation of Canadian Municipalities re: New Online Tool Calculates Benefits of Municipal Infrastructure Investments, dated July 16, 2008

- 11.5 Smart Growth BC re:
  - a. 2007 Annual Report (*full brochure available through the administration department*)
  - b. July 2008 E-Newsletter
- 11.6 Joan McIntyre, MLA re: MLA Update – Keeping the BC Economy Strong, dated July 10, 2008
- 11.7 Wendy Kay, Chief Administrative Officer, District of Coldstream re: Nuisance Boats, dated June 26, 2008
- 11.8 Healthy Communities Committee, Provincial Health Services Authority re: Resource Guide on Food Secure Communities Released, dated June 25, 2008 (*full brochure available through the administration department*)
- 11.9 Laurie Darcus, Director of Legislative Services, City of Pitt Meadows re: Transport 2040 and TransLink’s 10-Year Transportation Plan, dated July 10, 2008
- 11.10 Lois E. Jackson, Chair, Metro Vancouver Board re: “The Sustainable Region” – Compilation of the 2007 season’s half-hour newsmagazine, dated July 17, 2008 (*copy of DVD available for viewing through the administration department*)

**12. ADJOURNMENT**

**11:30 pm**