

Bowen Island Municipality

Mission Statement:

In carrying out its mandate, Bowen Island Municipality will work towards conducting operations in a way that:

1. Improves the economic, environmental and social well-being for present and future generations;
2. Encourages and fosters community involvement;
3. Enhances the small, friendly, caring character of the community;
4. Maintains an open, accountable and effective operation; and
5. Preserves and enhances the unique mix of natural ecosystems and green spaces that Bowen Island possesses.

NOTICE: That a regular meeting of Bowen Island Municipal Council will be held at Municipal Hall, 981 Artisan Lane on Tuesday, March 25, 2008 at 7:15 p.m. for the transaction of business listed below.

Kathy Lalonde, Corporate Officer

AGENDA

Council Meeting

Tuesday, March 25, 2008

	Page	Timing
<u>OPENING OF COUNCIL MEETING</u>		7:15 pm (5 min)
<u>1. APPROVAL OF AGENDA</u>		
1.1 Introduction of Late Items	--	
<i>Recommendation:</i> <i>That Council approve the agenda and late items agenda (if applicable) for the March 25, 2008 regular Council meeting.</i>		
<u>2. ADOPTION OF MINUTES</u>		
2.1 Minutes of the Regular Council meeting held February 25, 2008	1-8	
<i>Recommendation:</i> <i>That the minutes of the Regular Council meeting held February 25, 2008 be adopted.</i>		
2.2 Minutes of the Regular Council meeting held March 10, 2008	9-15	
<i>Recommendation:</i> <i>That the minutes of the Regular Council meeting held March 10, 2008 be adopted.</i>		
<u>3. PUBLIC COMMENTS</u>	--	7:20 pm (15 min)
<u>4. DELEGATIONS - Nil</u>		

	Page	Timing
<u>5. STAFF REPORTS</u>		
5.1 Bryan Kirk, Chief Administrative Officer, Joanne Cunday, Director of Finance and Joan Quinton, Consultant re: 2008 Staff Compensation Plan, dated March 17, 2008	16-17	7:35 pm (20 min)
a. Staff Compensation Plan	18	
b. Bowen Island Municipality Staff Compensation Plan Policy #01-05, adopted February 28, 2005 <i>Recommendation: That Council approve the 2008 Staff Compensation Plan attached to the report from the Chief Administrative Officer and Director of Finance, dated March 17, 2008.</i>	19-22	
<u>6. BUSINESS ARISING FROM MINUTES</u>		
6.1 Draft minutes of the Committee of the Whole meeting held March 3, 2008	23-28	7:55 pm
a. Bylaw No. 194, 2002 cited as “Bowen Island Municipality Land Use Bylaw No. 57, 2002, Amendment Bylaw No. 194, 2006”	29-31	(30 min)
b. Secondary Suites Policy – As provided in the March 3, 2008 agenda	32	
c. Secondary Suites Policy – As provided on-table to Council at the March 3, 2008 meeting <i>Recommendation: That Council receive with thanks the report and draft policy from the Planner regarding Secondary Suites; And that Council hold the Secondary Suites Policy in abeyance until such further time that they consider it appropriate to review the Policy.</i>	33	
<u>7. BYLAWS</u>		
7.1 Bylaw No. 216, 2008, cited as the “Bowen Island Municipality Greenways Advisory Committee Establishment Bylaw No. 216, 2008.” <i>Recommendation: That Bylaw No. 216, 2008 cited as “Bowen Island Municipality Greenways Advisory Committee Establishment Bylaw No. 216, 2008” be reconsidered and finally adopted.</i>	34-36	8:25 pm (10 min)

	Page	Timing
<p>7.2 Bylaw No. 217, 2008 cited as “Bowen Island Municipality Land Use Bylaw No. 57, 2002, Amendment Bylaw No. 217, 2008” (<i>Davies Orchard Rezoning Bylaw</i>)</p> <p>Recommendation: <i>That Bylaw No. 217, 2008 cited as “Bowen Island Municipality Land Use Bylaw No. 57, 2002, Amendment Bylaw No. 217, 2008” be read a first time;</i> <i>And that Bylaw No. 217, 2008 be referred to the Islands Trust, Advisory Planning Commission, Sustainable Framework Working Group and the Affordable Housing Working Group for comment.</i></p>	37	

BUSINESS ARISING FROM MINUTES (Continued)

<p>6.2 Brad Hawthorn, Director of Engineering and Operations re: Local Motion application #32231 (Bike Locker Facility) (<i>verbal report</i>)</p> <p>Recommendation: <i>Be it resolved, that Council support an application being made under the Localmotion grant program for a bike storage locker facility, to be located on the Municipal North Dock adjacent to the BC Ferries Terminal in Snug Cove, to support bicycling and bicycling/pedestrian transportation mode change, for commuters traveling to and from Vancouver".</i></p>	38-39	8:35 pm (5 min)
<p>6.3 Brad Hawthorn, Director of Engineering and Operations re: Update of RFP Process for Sewer Treatment Plant Upgrades, dated March 18, 2008</p> <p>Recommendation: <i>Whereas the Municipality has undertaken an open and public process to obtain engineering services proposals for various components of the Snug Cove Sewer treatment and effluent disposal system upgrading project,</i> <i>And whereas the Director Engineering and Operations has analyzed the submitted proposals, and provided recommendations,</i> <i>Be it resolved, that staff be directed to take no further action regarding the RFP process for the sewer effluent outfall upgrade project component, pending further investigations of effluent reuse options,</i> <i>That Staff be directed to enter into a contract with Delcan Corporation in the amount of \$14,565 for engineering services as identified in their March 12, 2008 Proposal, to assess options and costs for alternative effluent disposal options,</i> <i>That, pending the results of the effluent disposal options study, Staff be directed to obtain a proposal from KWL Engineering Ltd. and ECOfluid to review costs for upgrading the treatment plant to provide effluent quality and other requirements to meet the Municipal Sewage Regulation for the various options for effluent disposal, (i.e. Task 11, in the proposal).</i></p>	40-81	8:40 pm (20 min)

That Staff be directed to negotiate a scope of work and fees with KWL Engineering Ltd. and ECOfluid for the option presented in their February 26, 2008 RFP submission, for sludge thickening (i.e. Task 12, in their proposal), and that Staff be directed to enter into a contract with KWL Engineering Ltd. and ECOfluid in the amount of \$30,190 for engineering services as identified in their Proposal, for Tasks 1 through 10 (Preliminary Engineering Report Plus Surveying) only, with the remaining scope of work to be negotiated pending results of the initial work from the various consultants..

8. CORRESPONDENCE - Nil

9. REPORT OF COMMITTEES, COW, COMMISSIONS

Recommendation (Unanimous Consent suggested – no motion required):

That Council receive for information the following as outlined in Section 9, Reports of Committees, COW, Commissions of the March 25, 2008 Regular, Council agenda:

- *Draft minutes of the Blue Water Park/Bowen Bay Water Systems Local Advisory Committees meeting held February 25, 2008*
- *Draft minutes of the Civic Facilities Working Group meeting held February 27, 2008*

9.1 Draft minutes of the Blue Water Park/Bowen Bay Water Systems Local Advisory Committees meeting held February 25, 2008 82-84 9:00 pm (10 min)

a. West Side Water Fees 85

Recommendation:

That the principles to be followed to establish a fee structure for the west side integrated water system (Blue Water Park, Bowen Bay and King Edward Bay Water Systems) excluding capital would be:

- i. \$350 for 0-150 average daily consumption;*
- ii. 0.15 cents per gallon for 150 gallons to 350 gallons average daily consumption;*
- iii. 0.3 cents per gallon over 350 gallons average daily consumption ; and*

That staff be requested to report back to the Committees with an implementation proposal.

9.2 Draft minutes of the Civic Facilities Working Group meeting held February 27, 2008 (no recommendation will be brought forward and dealt with in conjunction with a future report from the Planning Consultant) 86-89

	Page	Timing
9.3 Chris Buchanan, Bylaw Enforcement Officer re: 2008 Monthly Bylaw Enforcement/Wharfinger/Commercial Filming/Dog Control Statistics (as of February 2008) <i>Recommendation:</i> <i>Provided for Council's information</i>	90	
<u>10. NEW BUSINESS</u>		
10.1 Councillors Alison Morse and Peter Frinton re: Quarterly Islands Trust Update (<i>verbal report</i>)	--	9:10 pm <i>(10 min)</i>
10.2 Any Other New Business		9:20 pm <i>(10 min)</i>
<u>11. INFORMATION ITEMS</u>		
Provided for Council's information. Copies of these information items are available at Municipal Hall in the Counter Copy agenda package.		9:30 pm <i>(5 min)</i>
<i>Recommendation (Unanimous Consent suggested – no motion required):</i> <i>That Council receive for information the items as listed below.</i>		
11.1 BC Ferries re:		
a. Monthly Traffic Statistics for Fiscal Year 2008, dated March 6, 2008	I1-I4	
b. News Release re: Introducing the BC Ferries Experience Card, dated March 18, 2008	I5-I7	
c. News Release re: BC Ferries to Adjust Fares on April 1, dated March 18, 2008	I8-I9	
11.2 Pauline Le Bel, Executive Director, Voices in the Sound re: Letter of Thanks for Grant-in-Aid to the Bowen Island Arts Council, dated March 10, 2008	I10	
11.3 Mayor Bob Turner re: Province of BC's Revenue-Neutral Carbon Tax, dated March 14, 2008	I11-I12	
11.4 Bowen Island Arts Council re: Weekly Update, dated March 14, 2008	I13-I18	
11.5 Sue Clark, Local Government Program Services, UBCM re: Community Tourism Program (Phase 2) Tourism Enhancement Plan, dated March 12, 2008	I19-I20	
11.6 Islands Trust News Releases:		
a. Spring 2008 Newsletter	I21-I31	

	Page	Timing
b. Islands Trust Council Approves 2008/09 Budget, dated March 18, 2008	I32-I33	
c. Islands Trust 2008 Community Stewardship Awards Nominations Open, dated March 19, 2008	I34	
11.7 Kelly Weilbacher, Assistant to the Corporate Secretary, Metro Vancouver re: Greater Vancouver Sewer & Drainage District Board meeting information, dated March 7, 2008	I35-I43	
11.8 Lois Jackson, Chair, Metro Vancouver Board re: Upcoming Liquid Waste Management Plan and Solid Waste Management Plan Public Meetings, dated March 14, 2008	I44-I45	
11.9 Pat Jacobsen, Chief Executive Officer, Translink re: Impact of Provincial Legislation on Current Planning Projects, dated March 12, 2008	I46	
11.10 Pat Boomhower, Meeting Coordinator, City of Vancouver Clerks Office re: Funding for Municipal Police Forces' Beat Officer, dated March 5, 2008	I47	
11.11 Sam Sullivan, Mayor, City of Vancouver, Chief Constable Jim Chu, Vancouver Police Department and Tom Stamatakis, President, Vancouver Police Union re: Funding for Municipal Police Forces, dated March 5, 2008	I48-I49	
11.12 Union of B.C. Municipalities re:		
a. Councillor Sharon Getz, UBCM Resolutions Committee re: 2008 Resolutions Process, dated February 28, 2008	I50-I60	
b. "In the House" Newsletter, dated March 6, 2008	I61-I62	
11.13 Richard Neufeld, Minister of Energy, Mines and Petroleum Resources re: "The BC Bioenergy Strategy: Growing Our Natural Energy Advantage" (<i>full report available for viewing at the Municipal Hall</i>)	I63	
11.14 Federation of Canadian Municipalities News Release re: Destination of 2008 Sustainable Communities Mission – British Columbia, dated March 13, 2008	I64	
11.15 Mayor Derek Corrigan, City of Burnaby re: Metro Vancouver's Regional Growth Strategy (RGS) Options, dated March 4, 2008	I65	
11.16 BC Healthy Communities re: People Place Potential Newsletter, Volume 1, dated March 11, 2008	I66-I70	

11.17 The Honourable Stockwell Day, P.C., M.P., Minister of Public Safety and Senior Regional Minister for BC re: “The Budget in Brief 2008”, dated March 5, 2008 *(full report available for viewing at the Municipal Hall)*

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12. ADJOURNMENT

9:35 pm