

Bowen Island Municipality

Mission Statement:

In carrying out its mandate, Bowen Island Municipality will work towards conducting operations in a way that:

1. Improves the economic, environmental and social well-being for present and future generations;
2. Encourages and fosters community involvement;
3. Enhances the small, friendly, caring character of the community;
4. Maintains an open, accountable and effective operation; and
5. Preserves and enhances the unique mix of natural ecosystems and green spaces that Bowen Island possesses.

NOTICE: That a regular meeting of Bowen Island Municipal Council will be held at Municipal Hall, 981 Artisan Lane on Monday, January 28, 2008 immediately following the Committee of the Whole meeting at approximately 8:15 p.m. for the transaction of business listed below.

Kathy Lalonde, Corporate Officer

AGENDA

Council Meeting

Monday, January 28, 2008 (immediately following the Committee of the Whole meeting.)

	Page	Timing
<u>OPENING OF COUNCIL MEETING</u>		(Approximate) 8:00 pm (5min)
<u>1. APPROVAL OF AGENDA</u>		
1.1 Introduction of Late Items	--	
<i>Recommendation:</i> <i>That Council approve the agenda and late items agenda (if applicable) for the January 28, 2008 regular Council meeting.</i>		
<u>2. ADOPTION OF MINUTES</u>		
2.1 Minutes of the Regular Council meeting held January 14, 2008	1-11	
<i>Recommendation:</i> <i>That the minutes of the Regular Council meeting held January 14, 2008 be adopted.</i>		
<u>3. PUBLIC COMMENTS</u>	--	8:05 pm (15 min)
<u>4. DELEGATIONS – Nil</u>	--	
<u>5. BUSINESS ARISING FROM MINUTES</u>		
5.1 Jason Smith, Planner, re: Re-Zoning of The Inn on Bowen Island <i>(updated report to be provided as part of the Late-Items agenda)</i>	--	8:20 pm (30 min)
<i>Recommendation from the January 21, 2008 Committee of the Whole meeting:</i>		

That Bylaw No. 213, 2008 cited as “Bowen Island Municipality No. 57, 2002 Amendment Bylaw No. 213, 2008” be read a first time;

That Bylaw No. 213, 2008 be referred to the Islands Trust for comment, to the Advisory Planning Commission and the Sustainability Framework Working Group for review, and to the Fire Chief and Director of Engineering and Operations for comments.

6. STAFF REPORTS

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|-----|--|-------|--------------------|
| 6.1 | Christine Walker, Community Recreation Supervisor re: Bowen Island Proclamation – February 8-16, 2008 as “Spirit of BC Week”, dated January 22, 2008 | 12-14 | 8:50 pm
(5 min) |
|-----|--|-------|--------------------|

Recommendation:

Whereas more than 95 Spirit of BC community committees are working together to benefit from community opportunities in the areas of sport and recreation, arts and culture, literacy and volunteerism;

Whereas 2010 Legacies Now is working to actively assist Spirit of BC community committees around the province with the development of local programs and events promoting community innovation, pride and excellence to create unique and lasting legacies for British Columbians leading up to and beyond the 2010 Winter Games;

Whereas 2010 Legacies Now is committed to working with communities to: increase British Columbians’ level of physical activity by 2010; improve literacy rates; increase the capacity of the arts sector; provide amateur athletes and coaches with the tools they need to succeed; and increase the number of community volunteers;

Whereas, through partnerships, the Spirit of BC community committees are creating social and community development initiatives that will benefit all British Columbians;

Whereas the Provincial Government is committed to supporting every region of the province, investing in community initiatives and ensuring British Columbia remains the best place to live, work, raise a family and build a future full of promise and potential;

Whereas Spirit of BC Week celebrates diversity and invites all British Columbians to participate, including Aboriginal people, inner-city residents, children and youth, and people with disabilities;

Whereas Spirit of BC Week celebrates British Columbia and the boundless energy and opportunity that exist in our province’s unique communities;

Therefore be it resolved that Bowen Island Municipal Council proclaims and declares that February 8 to 16, 2008, inclusive, shall be known as “Spirit of BC Week” in British Columbia.

	Page	Timing
6.2 Bryan Kirk, Chief Administrative Officer re: Formation of an Audit Committee (<i>report to be provided as part of the Late Items agenda</i>)	--	8:55 pm (15 min)

5. BUSINESS ARISING FROM MINUTES (CON'T)

5.2 Brian Biddlecombe, Fire Chief re: Fall Hall Space Needs Analysis – Next Step, dated January 24, 2008	15-18	9:10 pm (10 min)
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Recommendation:

That Council authorize the Fire Department to enter into an agreement with Johnston Davidson Architecture + Planning Inc. to conduct a space needs analysis for a replacement Fire Hall, including:

Phase 1:

- *Determination of the functional needs of the Fire Hall/EOC.*
- *Review existing reports and preliminary designs.*
- *Provide recommendations on the suitability of the existing building for retrofitting to meet the future needs of the department.*

At a cost of \$ 7,000 (excluding tax)

Phase 2:

- *Preparing conceptual drawings for the selected option.*
- *Preparing a cost estimate of the selected option.*

At a cost of \$ 12, 000 (excluding tax)

Plus disbursements to be charged at cost plus 10%;

And that if the project proceeds to detailed design and construction documentation, staff discuss with Johnston Davidson the project and applicable fees.

5.3 Chris Buchanan, Bylaw Enforcement Officer re: Noise Exemption Policy and required Noise Control Bylaw Amendment, dated January 21, 2008	19-31	9:20 pm (5 min)
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Recommendation:

That “Bowen Island Municipality Noise Exemption Policy” be adopted; and

That “Bowen Island Municipality Noise Control Bylaw No. 108, 2004, Amendment Bylaw No. 214, 2008 be reconsidered and finally adopted; and

That the Corporate Officer be appointed as a designated staff person in respect to the approval of applications for permits for exemptions to the provisions of the Noise Control Bylaw in accordance with the Bowen Island Municipality Noise Control Exemption Policy; and

That the Chief Administrative Officer be appointed to act in the absence of the Corporate Officer as a designated staff person in respect to the approval of applications for permits for exemptions to the provisions of the Noise Control Bylaw in accordance with the Bowen Island Municipality Noise Control Exemption Policy.

	Page	Timing
5.4 Kathy Lalonde, Corporate Officer re: Tourism Bowen - Municipal Representative on Tourism Bowen Committee, dated January 21, 2008	32	9:25 pm <i>(5 min)</i>
a. Darcie Buzzelle, Executive Director, Tourism Bowen re: Municipal Representative on Tourism Bowen Committee, dated January 21, 2008	33-35	
b. Councillor Alison Morse re: Expression of Interest to Sit on Tourism Bowen Committee	36	
c. Councillor Peter Frinton re: Expression of Interest to Sit on Tourism Bowen Committee Recommendation: <i>That Councillors Morse and Frinton be appointed as Council Liaison to the Tourism Bowen Committee.</i>	37	

7. BYLAWS - Nil

8. CORRESPONDENCE - Nil

9. REPORT OF COMMITTEES, COW, COMMISSIONS

**Recommendation (Unanimous Consent suggested – no motion
required):**

9:30 pm
(5 min)

*That Council receive for information the following as outlined in Section
9, Reports of Committees, COW, Commissions of the January 28, 2008
Council agenda:*

- *Draft minutes of the Bowen Island Municipality Ferry Advisory
Committee meeting held November 21, 2007*
- *Draft minutes of the Bowen Island Municipality Ferry Advisory
Committee meeting held January 9, 2008*

9.1	Draft minutes of the Bowen Island Municipality Ferry Advisory Committee meeting held November 21, 2007 (<i>no recommendations for Council's consideration</i>) Note: <i>Bowen Island Municipality Ferry Advisory Committee has requested that Council not deal with the recommendation re: schedule at this time</i>	38-41
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9.2	Draft minutes of the Bowen Island Municipality Ferry Advisory Committee meeting held January 9, 2008 (<i>no recommendations for Council's consideration</i>)	42-45
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10. NEW BUSINESS

10.1	Kathy Lalonde, Corporate Officer re: Appointment of Bryan Kirk as Approving Officer (<i>verbal report</i>)	--	9:35 pm <i>(5 min)</i>
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Recommendation:

Whereas Bryan Kirk has been hired as an employee of Bowen Island Municipality and all liability issues have been resolved; Be it resolved that Joanne Cunday’s appointment as Approving Officer be rescinded; and That Bryan Kirk be appointed Approving Officer for Bowen Island Municipality.

- 10.2 Councillor Hocking, Chair of Sustainability Framework Working Group re: Appointment of new Working Group members 46

Recommendation:

That Council appoint the following people to the Sustainability Framework Working Group:
Sue Ellen Fast
Morganne Keplar

- 10.3 Ratification of January 18, 2008 e-mail polls (Note: Four members of Council responded to the e-mail poll regarding this issue, all in the affirmative): 47 9:40 pm (5 min)

Samantha and Emilia Fincham re: Request for exemption from the provisions of the Noise Control Bylaw on from 7:00 p.m. on Saturday, January 26, 2008 to 10:00 a.m. on Sunday, January 27, 2008; Location: Royal Canadian Legion, 1265 Scarborough Road; Event: Birthday party; Type of Noise: Amplified music. Note: The Bylaw Enforcement Officer reviewed the application and found it in order. 48-50

Recommendation:

That Council ratify their decision made via e-mail poll on January 18, 2008 as follows:
That Council approve the request for exemption from the provisions of the Noise Control Bylaw to Samantha and Emilia Fincham on Saturday, January 26, 2008 at 7:00 p.m. to Sunday, January 27, 2008 at 1:00 a.m. at 1265 Scarborough Road for a birthday party.

- 10.4 Any Other New Business 9:45 pm (5 min)

11. INFORMATION ITEMS

Provided for Council’s information. Copies of these information items are available at Municipal Hall in the Counter Copy agenda package.

9:50 pm (5 min)

Recommendation (Unanimous Consent suggested – no motion required):

That Council receive for information the items as listed below.

- 11.1 Doug Rundell, Chief Executive Officer, BC Assessment re: 2008 Property Assessment Roll, dated January 3, 2008 11

	Page	Timing
11.2 Charles Suenderman, Communications Manager, BC Ministry of Finance re: News Release – Province to Raise Homeowner Grant Threshold, dated January 11, 2008	I2	
11.3 Kirsten Heslop, Environmental Protection Technician (Thompson Region), BC Ministry of Environment re: Greywater Discharges from Vessels Banned in BC’s Inland Waters, dated January 7, 2008	I3-I5	
11.4 Mayor Pamela Goldsmith-Jones, District of West Vancouver re: Federal and Provincial Government Sharing for Municipalities, dated January 4, 2008	I6	
11.5 Islands Trust re:		
a. Islands Trust Council Quarterly Meeting Decision Highlights – December 2007	I7-I10	
b. News Releases:		
i. Oceanfront Pender Island Property Protected, dated January 14, 2008	I11-I12	
ii. Salt Spring Island Local Trust Committee to Hold Special Business Meeting on OCP Review, dated January 14, 2008	I13	
iii. Islands Trust Launches On-Line Survey About Elections Process, dated January 16, 2008	I14	
11.6 Kim S. Carter, Ombudsman, Province of BC re: Ombudsman 2006 Annual Report, dated January 15, 2008 (<i>full report available for viewing at the Municipal Hall</i>)	I15-I16	
11.7 Bruce Dewar, Chief Executive Officer, 2010 Legacies Now re: 2010 Legacies Now Annual Review for 2006/07, dated January 4, 2008 (<i>full report available for viewing at the Municipal Hall</i>)	I17	

12. ADJOURNMENT

9:55 pm