

Bowen Island Municipality

Mission Statement:

In carrying out its mandate, Bowen Island Municipality will work towards conducting operations in a way that:

1. Improves the economic, environmental and social well-being for present and future generations;
2. Encourages and fosters community involvement;
3. Enhances the small, friendly, caring character of the community;
4. Maintains an open, accountable and effective operation; and
5. Preserves and enhances the unique mix of natural ecosystems and green spaces that Bowen Island possesses.

NOTICE: That a Committee of the Whole meeting of Bowen Island Municipal Council will be held at Municipal Hall, 981 Artisan Lane on Monday, January 21, 2008 at 7:15 p.m. for the transaction of business listed below.

Kathy Lalonde, Corporate Officer

AGENDA

Committee of the Whole Meeting
Monday, January 21, 2008

	Page	Timing
<u>OPENING OF COUNCIL MEETING</u>		7:15 pm
<u>1. APROVAL OF AGENDA</u>		
1.1 Introduction of Late Items	--	
<i>Recommendation: That Council approve the agenda and late items agenda (if applicable) for the January 21, 2008 regular Committee of the Whole meeting.</i>		
<u>2. ADOPTION OF MINUTES</u>		
2.1 Minutes of the Committee of the Whole meeting held January 7, 2008	1-6	
<i>Recommendation: That the minutes of the Committee of the Whole meeting held January 7, 2008 be adopted.</i>		
<u>3. BUSINESS ARISING FROM MINUTES</u>		
3.1 Michael Rosen, Planning Consultant, re: Snug Cove Action Plan (Phase 2) Status Report – Zoning Package for Surplus Lands, dated January 14, 2008	7-15	7:20 pm (40 min)
<i>Recommendation: The Committee of the Whole recommends to Council that the report from the Planning Consultant entitled Snug Cove Action Plan (Phase 2) - Status Report dated 14 January 2008 be received; and</i>		

That the Planning Consultant be instructed to prepare proposed amendments to the Official Community Plan and Land Use Bylaw pertaining to the Surplus Lands that are generally in accordance with the proposed Comprehensive Development Zone Frameworks (December 2007) for Sites 1, 3A, and 3B in consultation with the Surplus Lands Working Group and to report back to Council with proposed bylaws for the consideration of first reading.

4. STAFF REPORTS

- 4.1 Michael Rosen, Planning Consultant, re: Re-Zoning Application (Union Steamship Co. Ltd.), dated January 3, 2008 16-23 8:00 pm (20 min)

Recommendation:

That the Planning Consultant be instructed to refer the Rezoning Application BM-RZ-04-2007 (Union Steamship Co. Ltd.) from Rony Dike of the Union Steamship Company Ltd. to the following organizations for comment: the Advisory Planning Commission, the Advisory Design Panel, the Vancouver Coastal Health Region, the Islands Trust, the Department of Fisheries and Oceans, and pertinent municipal departments; and That the Planning Consultant report back to Council on the results of the referral process.

5. REPORTS OF COMMITTEES, COW, COMMISSIONS

- 5.1 Report of the Budgetary Processes and Policy Task Force, dated January 10, 2008 24-53 8:20 pm (50 min)

Recommendation:

Whereas in order to achieve the needed resources to continuously maintain Municipal infrastructure;

The Council approve the addition of policy (7.1) and procedure (7.2):

- 7.1) The Municipality will establish and maintain sufficient reserves to provide funding for the major restoration and/or replacement of existing capital assets and infrastructure.*
- 7.2) The Municipality will increase the annual contribution to reserves for the maintenance and replacement of infrastructure by an increase in property tax of 1% each year for nine years beginning in 2009 to and including 2017. At which time it is estimated that the annual contribution to reserves will be sufficient to maintain and/or provide substantial replacement funding for the municipality's assets and infrastructure.*

And Whereas the Task Force has developed a set of criteria and a standard form for the analysis of major capital projects as well as a recommended process to follow;

That Council approve the addition of the following procedure:

- 13.1) *Staff will provide Council with an evaluation and prioritization of proposed major capital projects using the developed analysis form or its adaptations.*

And Whereas as a part of the review of debt management, the Task Force has considered the debt limitations practices of other municipalities and the concept of setting a Bowen Municipal debt limit or ceiling; and

That Council consider a limit on annual debt servicing for general purposes through policy 14.1:

- 14.1) *That Council limit the amount of the annual budget designated for servicing general purpose debt to not more than 7% of annual adjusted general revenue*

That Council replace Policies 16.0 and 16.1 with a more general policy as follows:

- 16.0) *The Bowen Island Municipality will pursue alternative revenue sources prior to consideration of incurring debt or increasing taxes.*

STAFF REPORTS - Continued

- 4.2 Jason Smith, Planner, re: Planning Department Work Plan Update -- **9:10 pm**
(to be provided as part of the Late-Items agenda) **(25 min)**

6. BYLAWS

- 6.1 Councillor Peter Frinton re: Bowen Island Municipality Bylaw No. 210, 2007, cited for all purposes as the “Bowen Island Municipality Idling Control Bylaw No. 210, 2007”. 54-56 **9:35 pm**
(20 min)

- a. Comment from Councillor Frinton 57

- b. Idle Free in the Sea-to-Sky Corridor: An Anti-Idling Campaign Guide for Municipalities, dated October 2007 58

Recommendation:

*That the Committee of the Whole recommends to Council that bylaw No. 210, 2007 cited as “Bowen Island Municipality Idling Control Bylaw No. 210, 2007” be given first 3 readings; and
That staff be directed to post a copy of the bylaw on the Municipalities website.*

7. ADJOURNMENT

9:55 pm