

# Bowen Island Municipality

## Mission Statement:

In carrying out its mandate, Bowen Island Municipality will work towards conducting operations in a way that:

1. Improves the economic, environmental and social well-being for present and future generations;
2. Encourages and fosters community involvement;
3. Enhances the small, friendly, caring character of the community;
4. Maintains an open, accountable and effective operation; and
5. Preserves and enhances the unique mix of natural ecosystems and green spaces that Bowen Island possesses.

**NOTICE: That a regular meeting of Bowen Island Municipal Council will be held at Municipal Hall, 981 Artisan Lane on Monday, January 14, 2008 at 7:15 p.m. for the transaction of business listed below.**

Kathy Lalonde, Corporate Officer

## AGENDA

### Council Meeting

### Monday, January 14, 2008

	Page	Timing
<b><u>OPENING OF COUNCIL MEETING</u></b>		<b>7:15 pm</b>
<b><u>1. APROVAL OF AGENDA</u></b>		
1.1 Introduction of Late Items	--	
<b><i>Recommendation:</i></b> <i>That Council approve the agenda and late items agenda (if applicable) for the January 14, 2008 regular Council meeting.</i>		
<b><u>2. ADOPTION OF MINUTES</u></b>		
2.1 Minutes of the Special Council meeting held December 3, 2007	1-6	
<b><i>Recommendation:</i></b> <i>That Council adopt the minutes of the Special Council meeting held December 3, 2007</i>		
2.2 Minutes of the Public Hearing re: Secondary Suites Bylaw, held December 4, 2007	7-12	
<b><i>Recommendation:</i></b> <i>That Council adopt the minutes of the Public Hearing held December 4, 2007</i>		
2.3 Minutes of the Regular Council meeting held December 10, 2007	13-15	
<b><i>Recommendation:</i></b> <i>That Council adopt the minutes of the Regular Council meeting held December 10, 2007</i>		

	<b>Page</b>	<b>Timing</b>
2.4 Minutes of the Special Council meeting held December 17, 2007 <i>Recommendation:</i> That Council adopt the minutes of the Regular Council meeting held December 17, 2007	16-17	
<b><u>3. PUBLIC COMMENTS</u></b>		<b>7:20 pm (15 min)</b>
<b><u>4. DELEGATIONS - Nil</u></b>		
<b><u>5. STAFF REPORTS</u></b>		
5.1 Michael Rosen, Planning Consultant re: Update on Cape Roger Curtis Re-Zoning Application, dated January 7, 2008	18-20	<b>7:35 pm (30 min)</b>
a. Questions and Comments from Public Information Meeting held December 1, 2007	21-22	
b. Mel Turner, re: Preliminary Comments on Park Issues associated with the Cape Roger Curtis Development Proposal, dated November 2007	23-28	
c. Proposed Cape Roger Curtis Comprehensive Plan Process and Schedule, dated January 2008 <i>Recommendation:</i> That the report from the Planning Consultant entitled Rezoning Application – Cape Roger Curtis – Staff Update (January) dated January 10, 2008 be received; and That staff be requested to utilize the process and schedule as a guide in moving forward with the CRC comprehensive planning and bylaw adoption processes.	29	
<b><u>6. BUSINESS ARISING FROM MINUTES</u></b>		
6.1 Joanne Cunday, Director of Finance re: 2007 Fall Cycle – Grants-in-Aid Applications, dated January 3, 2007 <i>Recommendation:</i> Provided for information and discussion.  <i>Recommendation:</i> That staff initiate discussion with the Bowen Island Community Foundation to request their assistance with review and allocation of Community Grants and Grants-in-Aid.	30-33	<b>8:05 pm (30 min)</b>
<b><u>7. BYLAWS</u></b>		
7.1 Jason Smith, Planner re: Secondary Suites Bylaw No 194, 2006, dated January 7, 2008	34-35	<b>8:35 pm (30 min)</b>

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a. Bylaw No. 194, 2006, cited as the “Bowen Island Municipality Land Use Bylaw No. 57, 2002, Amendment Bylaw No. 194, 2006”	36-38		
b. Draft Bowen Island Municipality Secondary Suites Policy	39		
<b>Recommendation:</b>			
<i>That Bylaw 194, 2006, cited as the “Bowen Island Municipality Land Use Bylaw No. 57, 2002, Amendment Bylaw No. 194, 2006” be re-considered and finally adopted</i>			
<b>Recommendation:</b>			
<i>That Council adopt the Secondary Suites Policy.</i>			
<b>8. <u>REPORT of COMMITTEES, COW, COMMISSIONS</u></b>			
<b>Recommendation (Unanimous Consent suggested – no motion required):</b>			
<i>That Council receive for information the following as outlined in Section 8, Reports of Committees, COW, Commissions of the January 14, 2007, Council agenda:</i>			
<ul style="list-style-type: none"> <li>• <i>Draft minutes of the Budgetary Processes and Policy Task Force meeting held December 10, 2007</i></li> <li>• <i>Draft minutes of the Cove Bay Water System Local Management Committee meeting held on November 8, 2007</i></li> <li>• <i>Draft minutes of the Civic Facilities Working Group meeting held on November 14, 2007</i></li> <li>• <i>Draft minutes of the Joint Blue Water Park Water System and Bowen Bay Water System Local Advisory Committee meeting held November 30, 2007</i></li> <li>• <i>Draft minutes of the Sustainable Framework Working Group meeting held December 5, 2007</i></li> <li>• <i>Draft minutes of the Master Plan Working Group meeting held December 13, 2007</i></li> </ul>			
8.1	Draft minutes of the Committee of the Whole meeting held December 17, 2007 ( <i>please bring your copy distributed at the January 7, 2008 Committee of the Whole meeting</i> )	--	<b>9:05 pm (10 min)</b>
	a. 2006 Statement of Financial Information ( <i>dealt with at the December 17, 2007 Special Council meeting</i> )	--	
	b. Commercial Filming Policy	40	
	i. Chris Buchanan, Bylaw Enforcement Officer re: Policy Adoption: Bowen Island Municipality Commercial Filming Policy, dated January 7, 2008	41-53	
<b>Recommendation:</b>			
<i>That Bowen Island Municipality Commercial Filming Policy be adopted; and</i>			

	<b>Page</b>	<b>Timing</b>
<i>That Chris Buchanan be appointed as Filming Liaison for Bowen Island Municipality.</i>		
c. Development of a Commercial Film Fees Bylaw	54	
<b>Recommendation:</b>		
<i>That the Bylaw Enforcement Officer, in consultation with the Director of Finance develop a commercial film fees bylaw.</i>		
d. Noise Exemption Policy and required Noise Control Bylaw Amendment	55	
i. Chris Buchanan, Bylaw Enforcement Officer re: Noise Exemption Policy and required Noise Control Bylaw Amendment, dated January 7, 2008	56-69	
<b>Recommendation:</b>		
<i>That “Bowen Island Municipality Noise Exemption Policy” be adopted; and</i>		
<i>That “Bowen Island Municipality Noise Control Bylaw No. 108, 2004, Amendment Bylaw No. 214, 2008 be read a first time; and</i>		
<i>That “Bowen Island Municipality Noise Control Bylaw No. 108, 2004, Amendment Bylaw No. 214, 2008 be read a second and third time.</i>		
8.2 Draft minutes of the Cove Bay Water System Local Management Committee meeting held November 8, 2007	70-72	<b>9:15 pm (10 min)</b>
a. Priorities for Utility Projects	73-75	
<b>Committee Recommendation:</b>		
<i>That Council consider the following:</i>		
1. <i>The Committee’s belief that a treatment plant be considered a priority and as such;</i>		
2. <i>A feasibility study be undertaken in near future; and</i>		
3. <i>No further subdivision or rezoning to proceed without a treatment plant in place;</i>		
4. <i>Existing users should not subsidize future users (i.e. cost recovery should be implemented)</i>		
<b>Staff Recommendation:</b>		
<i>Whereas the recommendation from the November 8, 2007 Cove Bay Water System Local Management Committee meeting is not consistent with the priorities for Utility Capital Projects previously adopted by Council:</i>		
<i>Whereas the Director of Engineering and Operation has provided a detailed explanation to Council in their January 14, 2008 agenda packages as to why this is not feasible in the immediate future;</i>		
<i>Therefore be it resolved that Council not consider the recommendation of the Cove Bay Water System Local Management Committee.</i>		

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8.3 Draft minutes of the Civic Facilities Working Group meeting held November 14, 2007 <i>(no recommendations for Council's consideration)</i>	76-78	<b>9:25 pm</b> <i>(5 min)</i>
8.4 Draft minutes of the Joint Blue Water Park Water System and Bowen Bay Water System Local Advisory Committee meeting held November 30, 2007 <i>(no recommendations for Council's consideration)</i>	79-81	
8.5 Draft minutes of the Sustainable Framework Working Group meeting held December 5, 2007 <i>(no recommendations for Council's consideration)</i>	82-85	
8.6 Draft minutes of the Budgetary Processes and Policy Task Force meeting held December 10, 2007 <i>(no recommendations for Council's consideration)</i>	86-88	
8.7 Draft minutes of the Master Plan Working Group meeting held December 13, 2007 <i>(no recommendations for Council's consideration)</i>	89-91	
8.8 Bowen Island Building Inspection Office:		
a. Month End Statistics, December 2007	92	
b. Year End Statistics for 2007	93	
c. Comparison of Building Statistics from December 2007, December 2006 and year to date <i>Recommendation:</i> <i>Provided for Council's information</i>	94	

## **10. NEW BUSINESS**

10.1 Any New Business

**9:30 pm**  
*(10 min)*

## **11. INFORMATION ITEMS**

<p><b>Provided for Council's information. Copies of these information items are available at Municipal Hall in the Counter Copy agenda package.</b></p>
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**9:40 pm**  
*(5 min)*

*Recommendation (Unanimous Consent suggested – no motion required):*

*That Council receive for information the items as listed below.*

11.1 Susan Gimse, President, Local Government Program Services, Union of BC Municipalities re: Bowen Island Active UBCM-Administered Grants in 2007

I1-I4

	<b>Page</b>	<b>Timing</b>
11.2 Susan Gimse, UBCM President, Gas Tax/Public Transit Management Services re: Invitation to Apply for Funding under the Innovations Fund Program, dated December 17, 2007	I5-I6	
11.3 BC Ferries re:		
a. Traffic Statistics for the month of November 2007	I7-I10	
b. Traffic Statistics for the month of December 2007	I11-I14	
11.4 Gord Steeves, President, Federation of Canadian Municipalities re: New Funding Opportunity for Municipal Solid Waste Projects, dated January 3, 2008	I15	
11.5 Islands Trust News Releases:		
a. Islands Trust Publication Wins Another Award, dated December 13, 2007	I16-I17	
b. Review of Salt Spring Island OCP Moves Forward to Next Phase, dated December 17, 2007	I18-I19	
c. Islands Trust Invites Comments about Elections Administration, dated December 18, 2007	I20	
d. Property Acquired for Addition to Squitty Bay Park, dated December 20, 2007	I21-I22	
i. Fundraising Success: Squitty Bay Provincial Park Expansion	I23-I24	
11.6 Darrell Mussatto, Mayor, City of North Vancouver re: Retaining and Expanding Market Rental Housing in the City of North Vancouver, dated December 3, 2007	I25-I26	
11.7 Union of B.C. Municipalities re:		
a. Executive Release re: Highlights of the UBCM Executive Meeting held November 29-30, 2007	I27-I32	
b. Member Release re: New industry Canada Antenna Siting and Approval Procedures dated December 10, 2007	I33	
11.8 SmartGrowthBC re: E-Newsletter – December 2007, dated December 12, 2007	I34—I37	
11.9 Linda Reid, Minister of State for Child Care re: Major Capital Funding Program for early learning and child care services in B.C., dated December 18, 2007	I38	

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11.10	Metro Vancouver Board in Brief: GVRD Board of Directors November 2, 2007 meeting	I39-I41	
11.11	Derek Corrigan, Mayor, City of Burnaby re: Submission to Environmental Assessment Office re: Port Mann/Highway Project, dated November 29, 2007	I42-I65	
11.12	Lois Jackson, Chair, GVRD Board re: Future of the Region Sustainability Dialogues Report: Culture and Industry, dated November 30, 2007	I66-I90	
11.13	Lois Jackson, Chair, Metro Vancouver Board re: Future of the Region Sustainability Dialogues Report: Drugs and Crime, dated December 13, 2007	I91-I109	
11.14	Lee Turnbull, Director, Electoral Area "F" West Howe Sound re: Howe Sound Pulp and Paper Limited Partnership Coal Burning and Howe Sound Community Forum November 15, 2007 Document, dated December 14, 2007	I110-I120	

## **12. ADJOURNMENT**

**9:45 pm**