

BOWEN ISLAND MUNICIPALITY

(Revised 2010)

981 Artisan Lane.
Bowen Island, B.C. V0N 1G0
Phone: 604 947-4255/Fax 604 947-0193
E-mail: bim@bimbc.ca
www.bimbc.ca

APPLICATION FOR PERMISSION TO CONSTRUCT WORKS WITHIN AND OCCUPY A MUNICIPAL HIGHWAY FOR THE PURPOSE OF PROVIDING ACCESS TO A DRIVEWAY

Office Use Only Fee (10-1-0040-002) : \$100.00	Office Use Only Refundable Deposit (10-4-1529-007) : \$500.00
Amount Paid:	Amount Paid:
Receipt No.:	Receipt No.:

I/WE HEREBY APPLY FOR PERMISSION TO CONSTRUCT, USE AND MAINTAIN WORKS WITHIN THE LIMITS OF A BOWEN ISLAND MUNICIPAL HIGHWAY IN ACCORDANCE WITH THE PARTICULARS, PLAN, AND SPECIFICATIONS SUBMITTED HEREWITH. IT IS UNDERSTOOD THAT THE COMPLETION OF THIS FORM CONSTITUTES AN APPLICATION ONLY AND THE WORK MAY NOT BE COMMENCED UNLESS AND UNTIL A PERMIT IS RECEIVED. (IN THE CASE OF AN ACCESS ALREADY INSTALLED, BUT NOT COVERED BY A PERMIT, THIS APPLICATION IS STILL REQUIRED IN ORDER TO AUTHORIZE USE OF SAME.)

Is the driveway Access Permit associated with a Building Permit? (Circle YES or NO)

YES

NO

Full legal description of the property to be served is (1) _____

Civic Address _____ Bowen Island, British Columbia.

Road name(s) involved in project _____

I/We request access at (2) _____ location(s) as shown on the *accompanying sketch-plan*.

The intended land use is (3) _____

The intend land use permitted by zoning (4) _____

Description of proposed works (5) _____

This access is required for a period of (6) _____

I/We wish to have the Access Permit issued in the name of (7) _____

Permittee's Mailing address:

Postal Code: _____ Telephone: _____

Deposit to be refunded to:

Mailing Address: _____

Postal Code: _____ Telephone: _____

I AM/WE ARE THE REGISTERED OWNERS OF OR LESSEE OF THE ABOVE DESCRIBED PROPERTY.

Signed: _____ Date: _____

Name and mailing address: *(Please Print)* _____

Postal Code _____ Telephone: _____

- Notes:
- (1) Insert property described - must have roadway frontage.
 - (2) Insert number of accesses required.
 - (3) Specific land use proposed (i.e.) Single family dwelling, farm, motel & restaurant, etc.)
 - (4) Indicate the permitted uses for the existing zoning on your property. (This information can be obtained from the Municipality).
 - (5) Briefly describe the proposed work to be done.
 - (6) Insert the word "**indefinitely**" if required for long term use, or insert the specific number of months/years if required temporarily.
 - (7)(a) Insert "myself" or "ourselves" if required by owner or lessee; or
 - (b) Insert name and address of person or company who will actually develop the property and construct, use and maintain the access works, if required by other party (for example, property is under option and owner proposes to sell or lease same);
 - or (c) If access is required for land beyond, give name of the owner(s) and legal description of parcel involved.

When the work is complete, please call our Public Works Department at 604-947-4255 to request a final inspection. Once the work has been approved your deposit will be refunded. If any deficiencies are found upon inspection and subsequent inspections are required, each inspection will be subject to an additional fee of \$50 which will be deducted from the refundable deposit.