

Bowen Island Municipality

RECEIVED

Municipal Grant Application for Specific Projects/Services/Events/Programs

MAR 31 2010

BOWEN ISLAND
MUNICIPALITY

Community Grant for amounts over \$2,000

Grant-In-Aid for amounts up to \$2,000

Application Date: MARCH 31, 2010

Only applications that are completed legibly and in full will be accepted.

The deadline for Community Grants is January 31st.

The deadline for Grants-In-Aid is March 31st and August 31st.

Please provide a copy of your organization's financial statements (for the most recent complete year and your most recent financial statement for the current fiscal year).

If your grant request is for \$2,000 or less, it may be considered for a Grant-in-Aid.

If your grant request is for \$500 or less and has a recreation element, please consider making an application directly to the Bowen Island Parks and Recreation Commission.

If you have any questions, contact the Bowen Island Municipal Treasurer at 604-947-4255.

A. Applicant

Name of Organization/Group **Bowen Island Family Place Association**

Mailing Address

...**AL - 19 Bowen Island, BC V0N 1G0**.....Organization Telephone **(604) 947-6976**

Contact Person & Title **Tracy McLachlan, Program Co-Ordinator** Telephone **(604) 947-6976**

Fax Email **coordinator@bowenislandfamilyplace.com**

Registered Society in good standing?

Yes

No

BC Society Number **S-24618**

Date of Registration **14 February 1989**

B. Project Request

Amount Requested

\$750.00

Most Recent Municipal Grant Received

\$10,000

Year **2010-2011**

C. Project Title and Description (Summary – max. 5 lines) (Please attach additional information if required)

Bowen Island Family Place will be hosting our 6th annual community event June 6, 2010. This year we will return to our community roots and host a family picnic event which will have live music and entertainment, story time, games and crafts. Entry will be free/by donation in keeping with our goal to be inclusive to all families.

1. Describe the project/service/event's target population (age, sex, disability, visitor to Bowen Island, etc.)

Our target population is Bowen Island families with children.

2. Project Goals (specific measurable statements of what will be achieved through the project):

- **To provide a child centred community event**
- **To build awareness of Family Place and our services and resources**
- **To "break even" or raise a small amount of funds to support our core program**

3. Approximately how many individuals will be served by the project/service/event.

The 2009 Spring Fair hosted over 800 attendees. Our goal is to have at least 100 families (approx 3-4 per family) in attendance in 2010.

4. What community need or issue is this project/service/program responding to?

Family Place aims to provide Bowen Island with a community-based, low-cost event especially for children and their families. The picnic will be an opportunity for families to socialize, for children to play and for all to celebrate spring on Bowen Island in a safe and healthy environment.

5. Are there project/services/events of a similar nature being offered on Bowen?

Yes No

If yes, how will your proposal complement, enhance or differ from the existing?

6. Describe any partners involved in the project/service/event. What are their roles? (agencies, individuals, funders, etc.)

Please see the attached thank you which was submitted to the UnderCurrent. It outlines the many, many people and organizations who make our annual event such a success.

D. Accountability

1. Describe how you will evaluate the effectiveness of the project/service/event.
The key indicators that will be measured are:
 - attendance numbers – have we met our goals
 - have we satisfied our sponsors
 - have the attendees enjoyed themselves
 - have we met or exceeded target revenue
2. If you received a municipal community grant for a project/service/event in the previous year, provide an evaluation of the effectiveness of the activity, (including financial results) if you have not already done so.
A report back was provided with this year's community grant application. Please see up-to-date financials included for more information.

E. Financial Information

1. Attach your most recent (audited if available) financial statement.
2. Provide current fiscal year projected budget for your organization.
3. Provide a detailed budget, including financial contributions and applications from sources other than the municipality, for the project/service/event. Indicate the value and type of any 'in kind' contributions.

F. Application Information

1. Briefly describe your organization's objectives.
Family Place seeks to connect families and support family life on Bowen Island by providing services to under-6's and their caregivers. Our objective is to provide alternative solutions to parenting problems and help to alleviate the stress, loneliness and sense of isolation caregivers might experience in an island context. We seek to build a supportive community amongst this population, in particular those who might be facing specific hardships in raising young children. We also seek to raise awareness about the importance of the early years to children's development.
2. Briefly describe the services your organization provides
Core Services

Directly funded by the Community Grant, our core drop-in service operates five times a week, Monday AM, Tuesday AM and PM, Wednesday AM and Thursday AM and offers the following to members and non-members alike:

- monthly themes;
- crafts;
- circle times (stories, games, songs etc);
- guests from the community;
- visits from local health authorities;
- regularly updated health files;
- parent resource library & childcare information;
- healthy snack;
- toy/clothing exchange.

3. Does your organization use volunteers? Yes No
of volunteers – 50 # of Board members - 7

* Member families can receive a reduction in their membership fees in exchange for 5 hours of volunteer work for the Association a year. The majority of our members are on this volunteer rate. Our Board, which has oversight of the planning and delivery of our programming, is entirely volunteer.

4. If applicable, what is your total membership? 40 member families

5. Describe what actions your organization is taking to enable or increase access to your service for people with disabilities.

Parents with young children face some of the same access issues as those with physical disabilities and as such we are always conscious of the needs of those facing barriers to access. Unfortunately, our present facility does not adequately meet the needs of disabled users (or even those with small children) as there are four stairs down to the entrance. We are actively looking at different possibilities for securing a new location. An important consideration during this search will be physical access for those with disabilities. In the meantime, we will do all in our power to be inclusive and ensure that no one is barred from our services because of accessibility.

6. If you received a municipal grant last year how was it publicized?

The support that the Municipality gave us last year was acknowledged in all print ads; on the monthly calendars that we produced; on all promotional and

educational material produced and all other Bowen Island printed material outside of strictly-administrative correspondence.

We certify that to the best of our knowledge the information provided in this municipal grant request is accurate and complete and is endorsed by the organization which we represent. If our organization receives a municipal grant we agree to the conditions set out below and to any other conditions approved by Council.

(Signature of two Signing Officers for the Board.)

Signature	<u><i>Richard Foy</i></u>	Title	<u>President</u>	Date	<u>April 31st 2010</u>
Signature	<u><i>Angela Tuck</i></u>	Title	<u>TREASURER</u>	Date	<u>April 31/10</u>

Bowen Island Family Place would like to take this opportunity to thank all of the community sponsors who helped make the 2009 Children's Country Fair possible:

The General Store	BC Hydro	Coker's Custom Classics
Bowen Sushi	The Snug	Tuscany
J & E Backhoe Ltd.	Irly Building Centre	North Shore News
Naked	Phoenix	The Ruddy Potato
Bowen Waste	Leigh Automotive	Cloudflower Clayworks
Bowen Island Municipality	Raven Tales	Cates Hill & Cowan Point
First Credit Union	McDonald's Farm	West Coast Reptile Society
Bowen Vet Services	Artisan Eats	The Gym
Bowen's Little Pet Shop	Bell O'cchio	Studio B
Gilt Studio Gallery	Creative Play Studio	Bowen Beauty Spa
Bowen Island Yoga Studio	Candy in the Cove	Happy Isle Café
Bowen Island Neighbourhood Pub	Cates Pharmacy	Blue Eyed Marys
Doc's Restaurant & Pub	Out of the Blue	Bowen Pet Supplies
Heartstone Spa	Mik-Sa	Bowen Island Hideaway
The Eco-Shed	VONIGO	Alderwood Farm
Bowen Island Golf Assoc.	Twin Island Gravel	Dave's Tree Service
Positively Fit Personal Training	Fenix Flashlights	Tina's Pet Grooming
Bowen Island Botanicals	Lecky Management	Pernille Nielsen, Notary Public
Bowen Fire Department	Bowen RCMP	Bowen Parks and Recreation

Congratulations to the winners of the Pie Making Contest which was sponsored by

Coker's Custom Classics:

First Place – Johanna Kendall

Second Place – Heidi Kuhrt

Third Place - David Demner

We would also like to thank the following individuals, plus the many volunteers on the day of the event, for their time, effort and patience in helping to make the Children's Country Fair a success:

Georgina Farah	Sheryl Matthew	Cam Hayduk
Michelle Taylor	Keona Hammond	Jazzmin Carson
Heidi Kuhrt	Johanna Kendall	Paul Kitz
Katy Zaremba		

Your support will allow Family Place to continue to provide a quality environment for children and parents on Bowen Island.

Sincerely,

Debbie Ross

Board of Directors, Bowen Island Family Place

Bowen Island Children's Spring Event

Budget For the Event June 6, 2010

REVENUE

BUDGET

Carnival Revenue

Donations at entry gate

\$ 300.00

Raffle/Pie Contest

\$ 200.00

Corporate Donations

\$ 1,000.00

Grants

Bowen Island Municipality

\$ 750.00

\$ -

TOTAL REVENUE

\$ 2,250.00

EXPENSES

Venu (GVRD)

\$ 350.00

Tents

\$ 200.00

Volunteer/Performer Food

\$ 50.00

Arts and Crafts

Activity Supplies

\$ 100.00

Entertainment

Will Stroet

\$ 700.00

Sales & Marketing

Printing, copying

\$ 100.00

Undercurrent

\$ 200.00

Poster and Banner

\$ 200.00

Gaming Licence

\$ 45.00

TOTAL EXPENSES

\$ 1,945.00

NET PROCEEDS \$

305.00

**Bowen Island Family Place Association
Proposed Budget for the Fiscal Year
March 1, 2010 - February 28, 2011**

Income:	BC Gaming	15000
	BC Assoc of FRP	4000
	Bowen Island Municipality	10000
	Donations	500
	Drop-in Fees	800
	Fundraising	1000
	Interest	25
	Memberships	2000
	Min of Children and Family Dev	13319
	Miscellaneous	100
	Smooth Stones Foundation	2000
	Spring Community Event	2250
	WeCan - Mother Goose	1600
	Total Estimated Income	52594
Expenses:	Accounting	0
	Advertising	0
	Baby Connections	0
	Computer Hardware and Software	0
	Core Programming	1000
	Connections - Fathers and Seniors	4000
	French Program	0
	Fundraising	250
	Furniture and Equipment	0
	Grant writing	0
	Insurance	1000
	Kitchen and Bathroom Supplies	600
	Licenses & Memberships	150
	Lunch/Snack/Breakfast Program	1080
	Miscellaneous	500
	Mother Goose Program	1600
	Office Supplies & Postage	750
	Post Partum Program	0
	Professional Development	0
	Relocation Expenses	0
	Rent	8400
	Repairs & Maintenance	100
	Spring Community Event	1945
	Staffing - Wages and Benefits	45250
	Storage	400
	Sunshine Fund/Volunteer Appreciation	0
	Telephone & Internet Access	1500
	Travel	250
	Utilities	750
	Website	0
	Total Estimated Expenses:	69525
	Estimated Surplus (Deficit)	(16981)

Bowen Island Family Place Association

Monthly Financials vs. Budget

February 28, 2010

Income:	Budget	Actuals
BC Gaming	20000	10000
BC Assoc of FRP	9160	8000
Bowen Island Municipality	10000	10000
Donations	500	
Drop-in Fees	800	867.66
Fundraising	1000	1250
Interest	25	
Memberships	2000	1325
Min of Children and Family Dev	13319	13319
Miscellaneous	100	8
North Shore Community Resource	5000	5000
Smooth Stones Foundation	1000	1000
Spring Community Event	16000	12192
Total Estimated Income	78904	62962
Expenses:		
Accounting	100	
Advertising	200	338.98
Baby's Connections	100	50.4
Computer Hardware and Software	150	
Core Programming Supplies	1000	540.49
Connections - Fathers and Seniors	4000	2451.6
French Program	100	
Fundraising	500	677.49
Furniture and Equipment	0	
Grant writing	1000	750
Insurance	1000	1000
Kitchen and Bathroom Supplies	600	646.52
Licenses & Memberships	150	203.75
Lunch Program	900	923.72
Miscellaneous	500	704.26
Mother Goose Program	5000	5000
Office Supplies & Postage	800	572.67
Post Partum Program	1000	773.89
Professional Development	500	100
Relocation Expenses	0	
Rent	8300	8365.8
Repairs & Maintenance	100	69.75
Spring Community Event	14000	9828.8
Staffing - Wages and Benefits	45000	46007
Storage	1200	1200
Sunshine Fund/Volunteer Appreciation	250	299.4
Telephone & Internet Access	1500	2028.7
Travel	250	46.2
Utilities	750	228.56
Website	250	375.23
Total Estimated Expenses:	89200	83183
	(10296)	(20221)