

1. Please provide the following general information on your proposal:

- a) **Type of subdivision:** *File No.* _____
 Conventional (Fee simple)
 Bare Land Strata
 Other _____
- b) **Legal Description as per State of Title Certificate:**

- c) **Civic Address:** _____
- d) **Size of Parent Parcel:** _____
- e) **Existing Land Use:** _____
- f) **Existing Zoning:** _____
- g) **Minimum AVERAGE Lot Size Requirement:**

- h) **Minimum Lot Size Requirement:** _____
- i) **Number of Lots being created:** _____
- j) **Proposed Water Supply:** _____
- k) **Proposed Method of Sewage Disposal:** _____

2. Please provide the following information about the owners/applicants:

- a) **Owner's name, address, telephone and fax numbers:**
Name: _____
Address: _____
Phone #: _____ Fax #: _____
- b) **Applicant's name, address, telephone and fax numbers if not the Owner:**
Name: _____
Address: _____
Phone #: _____ Fax #: _____

3. Please ensure that ALL of the following material is submitted with this application:

- 2 Copies of a Preliminary Plan or 8 copies if larger than 11" x 17"**
- a current (within 30 days) State of Title Certificate or Title Search, including copies of all covenants and easements registered on title**
- the non refundable application fee payable to the Bowen Island Municipality in accordance with the Fee Bylaw**
- an authorization letter from the Owner if the Applicant is NOT the Owner**
- a Site Contamination Declaration Form (see attached)**

4. Please ensure that your Preliminary Plan includes the following material:

- Date, scale, north arrow**
- Approximate dimensions and sizes of all proposed lots**
- Approximate location of existing buildings**
- Approximate location of existing roads and trails**
- Approximate location, width, and grade of all proposed road allowances**
- Approximate location of existing watercourses and wetlands**
- Approximate location of all easements, covenant areas, rights of way, etc.**
- Approximate location of proposed accesses for all lots**
- Approximate location of existing & proposed off site water, sewer, and utility systems**
- Approximate location of proposed on site water supply and sewage disposal**

The Preliminary Plan need not be prepared by a BC Land Surveyor. Please note that during the subdivision approval process, additional information may be required of the applicant.

5. Please read and sign below

I certify that the information provided in this application is true, correct and complete.

I understand that this application is submitted for review purposes and does not constitute a formal submission for approval of a Plan of Subdivision.

Signature of Applicant

Date

The personal information on this form is collected under the authority of the Land Title Act and will be used by the Bowen Island Municipality to process your subdivision application.