

REQUIREMENTS FOR AN OCCUPANCY PERMIT

EXTERIOR MUST BE FINISHED TO THE FOLLOWING:

- a) Exterior finish completed to protect structure from the weather.
- b) All stairways to have adequate handrails and stair treads securely fastened.
- c) All attached decks must be completed to prevent water from entering structure and be equipped with an adequate guardrail.
- d) Lot graded to provide adequate drainage away from structure.
- e) Permanent power connected to the structure and system operational.
- f) Certificate of Final Inspection of septic disposal system by the Vancouver Coastal Health Authority (previously known as North Shore Health).
- g) Address must be posted as per Bowen Island Municipality Bylaw No. 25, 2000 ..."numbers must not be less than 10 centimeters in height and shall be of a dark colour where placed on a light background, and of a light colour where placed on a dark background".
- h) Fire Access Permit must be signed off by the Fire Chief.
- i) Driveway Access must be completed and Access Permit signed off by the Public Works Co-ordinator.

INTERIOR MUST BE FINISHED TO THE FOLLOWING:

- a) Drywall (or equivalent) completed in living areas.
- b) Plumbing fixtures installed and system operational in the kitchen and one bathroom.
- c) Final Electrical Inspection Certificate.
- d) Smoke detectors installed and operational.
- e) Sub-flooring complete.
- f) Install finished flooring to all residential areas.
- g) Stairs and landings complete and all handrails in place.
- h) Light fixtures installed and all outlets covered.
- i) Heating system complete and operational.
- j) Mechanical Ventilation Checklist completed and stamped by a member of the Heating Ventilating Cooling Industry of B.C. (HVCI).

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- k) "Original Survey" must be submitted to the Building Inspections Office.
- l) Original copies of the B-1, B-2 & C-B Schedules to be submitted by Engineers (if applicable).
- m) "Sign Off" for sprinkler system must be submitted to the Building Inspections Office (if applicable).