

BOWEN ISLAND MUNICIPALITY

Notification of a Public Event

being held within the boundaries of public property or non-residential property,
which may cause disturbing noise

Eligibility

1. This notification process is available for **public events**¹ held within the boundaries of **public property**² or **non-residential property**³, which may cause disturbing noise⁴, if such events are considered to be part of, or accessory to the intended use of the property
2. This notification process is **NOT** available for:
 - a. Private events held anywhere within the Municipality.
 - b. Events held within the boundaries of non-residential property where the property is subject to an individual operating agreement that addresses noise.
3. The event time and duration must be consistent with the criteria set out within the Noise Exemption Policy. A Policy Overview is included below.

¹ **“Public Event”** shall mean any event that the general public are invited to attend.

² **“Public Property”** shall mean any property owned or occupied by the Bowen Island Municipality, and for the purposes of this Policy, includes Bowen Island Community School, Cates Hill Chapel, Island Pacific School, The Teen Centre and Crippen Regional Park.

³ **“Non-residential Property”** shall mean any property that is designated by Bowen Island Municipality Land Use Bylaw No. 57, 2002 as a property within the boundaries one of the following zones, but does not include any portion of a property that is used as for residential purposes:

Zone	Restricted to Area(s)	Abbreviation
Comprehensive Development 1 (Artisan Square)	1	CD1
Comprehensive Development 2 (Cates Hill)	2, 3, 5, and 6	CD2
Comprehensive Development 6 (Cowans Point)	9b and 9c	CD6
Comprehensive Development 11 (Gas Station – Artisan Square)		CD11
Comprehensive Development 13 (Gas Station – Works Yard)	2	CD13
Island Civic		ICi
Settlement Institutional		SI
Village Commercial		VC
Water Commercial		WC
Water Civic Zone		WCi

⁴ **“Disturbing Noise”** shall mean a noise that may be objectionable or liable to disturb the quiet, peace, rest, enjoyment, comfort or convenience of individuals or the public.

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Notification Date: _____

Pursuant to Bowen Island Municipality Noise Exemption Policy,

I/We _____ of _____
Name of Individual or Organization Mailing Address

hereby notify the Bylaw Enforcement Officer for Bowen Island Municipality of an event that may create disturbing noise.

This event is a public event that is being held within the boundaries of the boundaries of public property or non-residential property where the property is **NOT** subject to an individual operating agreement that addresses noise.

Details of the event are as follows:

1. Location for which the exemption is requested:

Street Address

2. Type of noise (as described in Schedule "A" of Bylaw No. 108, 2004 or otherwise):

3. Event Date: _____ Starting at: _____
AM PM (No earlier than 10:00 AM)

Event Duration: _____ hours Ending at: _____
AM PM (No later than 6:00 PM)

Signature of Event Holder:

Name Signature Telephone No.

Received by:

Name Signature Date Received

This document must be delivered to Bowen Island Municipal Hall, located at 981 Artisan Lane, Bowen Island, BC, at least 7 days prior to the event.

Noise Exemption Policy Overview

Event Type		Public Property	Non-Residential Property	Residential Property
Public Event	Inside			
	Time	9:00 a.m. - 12:30 a.m.	9:00 a.m. - 1:00 a.m.	Subject to a Temporary Use Permit
	Maximum Duration	no limit	no limit	
	Permit Required	no	no	
	Reporting Required	no	no	
	Outside			
	Time	10:00 a.m. - 6:00 p.m.	10:00 a.m. - 6:00 p.m.	Subject to a Temporary Use Permit
	Maximum Duration	3 hours	3 hours	
Permit Required	no	no		
Reporting Required	yes	yes		
Public Sporting Event	Outside			
	Time	7:00 a.m. - the earlier of 10:00 p.m. and dusk		
	Maximum Duration	no limit	n/a	n/a
	Permit Required	no		
	Reporting Required	no		

Filming Activity	Inside or Outside			
	Time	Monday - Friday: 7:00 a.m. - 11:00 p.m. Saturday, Sunday & Holidays: 9:00 a.m. - 6:00 p.m.		
	Maximum Duration	no limit		
	Permit Required	no		
	Reporting Required	Subject to the Commercial Filming Policy		
Private Event	Inside			
	Time	9:00 a.m. - 12:00 midnight	9:00 a.m. - 12:00 midnight	9:00 a.m. - 12:00 midnight
	Maximum Duration	6 hours	7 hours	8 hours
	Permit Required	yes	yes	yes
	Reporting Required	no	no	no
	Outside			
	Time	10: a.m. - 10:00 p.m.	10: a.m. - 10:00 p.m.	10: a.m. - 10:00 p.m.
	Maximum Duration	4 hours	5 hours	6 hours
	Permit Required	yes	yes	yes
	Reporting Required	no	no	no

Permits Approved By Staff:

Event Type		Public Property	Non-Residential Property	Residential Property
Public Event	Inside			
	Time		9:00 a.m. - 12:00 midnight	Subject to a Temporary Use Permit
	Maximum Duration	n/a	6 hours	
	Percentage Canvassed		80%	
	Percentage In Favour		80%	
	Outside			
	Time	10:00 a.m. - 10:00 p.m.	10:00 a.m. - 10:00 p.m.	Subject to a Temporary Use Permit
	Maximum Duration	8 hours	4 hours	
Percentage Canvassed	80%	80%		
Percentage In Favour	80%	80%		
Private Event	Inside			
	Time	9:00 a.m. - 12:00 midnight	9:00 a.m. - 12:00 midnight	9:00 a.m. - 12:00 midnight
	Maximum Duration	6 hours	6 hours	6 hours
	Percentage Canvassed	80%	80%	80%
	Percentage In Favour	80%	80%	80%
	Outside			
	Time	10: a.m. - 10:00 p.m.	10: a.m. - 10:00 p.m.	10: a.m. - 10:00 p.m.
	Maximum Duration	4 hours	4 hours	4 hours
Percentage Canvassed	80%	80%	80%	
Percentage In Favour	80%	80%	80%	

Permits Approved By Council:

- Applications for events that are held within the boundaries of a Non-residential property that is subject to an individual operating agreement
- Applications for Late night and Overnight events
- Applications for events that is unable to be approved by staff (events that exceed the criteria set out above)
- Applications for events where the application was previously rejected by staff (reconsideration)