

## BOWEN ISLAND MUNICIPALITY

### Application for Exemption from the Provisions of the "Bowen Island Municipality Noise Control Bylaw No. 108, 2004"

---

#### Application Process

Individuals wishing an exemption to the "Bowen Island Municipality Noise Control Bylaw No. 108, 2004" may make an application to the Municipality using the attached permit application (Schedule 'B'):

1. Print both pages of the application form. Additional signature pages may be required for canvassing the neighbourhood.
2. Complete the **Part One** of the application form in its entirety.
3. Canvassing of neighbouring properties<sup>1</sup> is required prior to submitting the application to Municipal Hall for approval.
  - a. At least 80% of residents of the neighbourhood must be successfully canvassed. At least 80% of these canvassed residents must be in favour of the exemption.
  - b. Have a resident of each neighbouring property complete and sign **Part Three** of the application.
  - c. Please contact Municipal Hall at (604) 947-4255 or the Bylaw Enforcement Officer at (604) 328-5499 for assistance in establishing which properties are to be canvassed.
  - d. If you are unable to obtain a signature from a property, please indicate the reason why, and include the date and time of each visit made to the property (a minimum of three visits to a property should be made). Repeat visits should be made at different times of the day/evening.
4. Submit the completed permit application to **Bowen Island Municipal Hall** located at **981 Artisan Lane, Bowen Island, BC V0N 1G0** (incomplete applications will not be processed).
5. Applications can be processed by designated staff provided that the exemption request meets the criteria set out within the Noise Exemption Policy. A Policy Overview is included within this application. Applications not meeting this criteria will be forwarded to Council for their consideration.
6. For those applications requiring Council's consideration, please allow a minimum of **four weeks** for processing, as each application must be brought to a regular Council meeting.
7. Once Council has made their decision, you will be notified of the outcome of your application.

For further assistance regarding the completion and submission of the application, please contact Municipal Hall at (604) 947-4255, or the Bylaw Enforcement Officer at (604) 328-5499.

---

<sup>1</sup> **neighbouring properties** shall mean all properties that are adjacent or abutting the property, or the area as prescribed by the municipality, where the exemption from the bylaw is to occur.

## Noise Exemption Policy Overview

Event Type		Public Property	Non-Residential Property	Residential Property
<b>Public Event</b>	<b>Inside</b>			
	Time	9:00 a.m. - 12:30 a.m.	9:00 a.m. - 1:00 a.m.	Subject to a Temporary Use Permit
	Maximum Duration	no limit	no limit	
	Permit Required	no	no	
	Reporting Required	no	no	
	<b>Outside</b>			
	Time	10:00 a.m. - 6:00 p.m.	10:00 a.m. - 6:00 p.m.	Subject to a Temporary Use Permit
	Maximum Duration	3 hours	3 hours	
Permit Required	no	no		
Reporting Required	yes	yes		
<b>Public Sporting Event</b>	<b>Outside</b>			
	Time	7:00 a.m. - the earlier of 10:00 p.m. and dusk		
	Maximum Duration	no limit	n/a	n/a
	Permit Required	no		
	Reporting Required	no		

<b>Filming Activity</b>	<b>Inside or Outside</b>			
	Time	Monday - Friday: 7:00 a.m. - 11:00 p.m. Saturday, Sunday & Holidays: 9:00 a.m. - 6:00 p.m.		
	Maximum Duration	no limit		
	Permit Required	no		
	Reporting Required	Subject to the Commercial Filming Policy		
<b>Private Event</b>	<b>Inside</b>			
	Time	9:00 a.m. - 12:00 midnight	9:00 a.m. - 12:00 midnight	9:00 a.m. - 12:00 midnight
	Maximum Duration	6 hours	7 hours	8 hours
	Permit Required	yes	yes	yes
	Reporting Required	no	no	no
	<b>Outside</b>			
	Time	10: a.m. - 10:00 p.m.	10: a.m. - 10:00 p.m.	10: a.m. - 10:00 p.m.
	Maximum Duration	4 hours	5 hours	6 hours
	Permit Required	yes	yes	yes
	Reporting Required	no	no	no

Permits Approved By Staff:

Event Type		Public Property	Non-Residential Property	Residential Property
Public Event	<b>Inside</b>			
	Time		9:00 a.m. - 12:00 midnight	Subject to a Temporary Use Permit
	Maximum Duration	n/a	6 hours	
	Percentage Canvassed		80%	
	Percentage In Favour		80%	
	<b>Outside</b>			
	Time	10:00 a.m. - 10:00 p.m.	10:00 a.m. - 10:00 p.m.	Subject to a Temporary Use Permit
	Maximum Duration	8 hours	4 hours	
Percentage Canvassed	80%	80%		
Percentage In Favour	80%	80%		
Private Event	<b>Inside</b>			
	Time	9:00 a.m. - 12:00 midnight	9:00 a.m. - 12:00 midnight	9:00 a.m. - 12:00 midnight
	Maximum Duration	6 hours	6 hours	6 hours
	Percentage Canvassed	80%	80%	80%
	Percentage In Favour	80%	80%	80%
	<b>Outside</b>			
	Time	10: a.m. - 10:00 p.m.	10: a.m. - 10:00 p.m.	10: a.m. - 10:00 p.m.
	Maximum Duration	4 hours	4 hours	4 hours
Percentage Canvassed	80%	80%	80%	
Percentage In Favour	80%	80%	80%	

## Permits Approved By Council:

- Applications for events that are held within the boundaries of a Non-residential property that is subject to an individual operating agreement
- Applications for Late night and Overnight events
- Applications for events that is unable to be approved by staff (events that exceed the criteria set out above)
- Applications for events where the application was previously rejected by staff (reconsideration)

BOWEN ISLAND MUNICIPALITY  
Application for Exemption from the Provisions of the *Noise Control*

**Part One – APPLICATION FOR PERMIT**

I/We \_\_\_\_\_ of \_\_\_\_\_  
Name of Individual or Organization Mailing Address Telephone No.

hereby make application for a permit exempting me/us from the provision of the "Bowen Island Municipality Noise Control Bylaw No. 108, 2004".

1. Location for which the exemption is requested:

\_\_\_\_\_  
Street Address

2. Event: \_\_\_\_\_

3. Type of noise (as described in Schedule "A" of Bylaw No. 108, 2004 or otherwise):

4. Period for which the exemption is requested: Starting at: \_\_\_\_\_ AM/PM on \_\_\_\_\_ Date  
Ending at: \_\_\_\_\_ AM/PM on \_\_\_\_\_ Date

5. Will there be any amplified noise during the exemption period?

- Yes, complete the following: **Location:** \_\_\_\_\_ **Time Period:** \_\_\_\_\_ AM/PM to \_\_\_\_\_ AM/PM
- No  Indoors: \_\_\_\_\_ AM/PM to \_\_\_\_\_ AM/PM
- Outdoors: \_\_\_\_\_ AM/PM to \_\_\_\_\_ AM/PM

I/We have canvassed the owners or occupiers of the neighbouring properties that are likely to be affected by noise for which the exemption is requested; and their names, addresses, signatures and comments have been recorded on the reverse.

\_\_\_\_\_  
Name Signature Date

**Part 2 - PERMIT**

- Permit approved by Council at their meeting held on \_\_\_\_\_, 20 \_\_\_\_.
- Permit approved by Staff on \_\_\_\_\_, 20 \_\_\_\_.
- Permit denied on \_\_\_\_\_, 20 \_\_\_\_.

Approved by:

\_\_\_\_\_  
Name Signature Date

**Remarks & Conditions:** \_\_\_\_\_

\_\_\_\_\_

