

Bowen Island Municipality

A guide to ...

TEMPORARY USE PERMITS

What Is A Temporary Use Permit?

An Official Community Plan may designate areas in which temporary uses may occur by means of a Temporary Use Permit, despite what is indicated in the Land Use Bylaw. The Temporary Use Permit allows for specified use on a property, for a specified period (usually 2 years). The Bowen Island Municipality can designate areas where a temporary commercial and/or industrial use may be allowed. The Permit may also specify general conditions regarding the issuance of permits in those areas.

Before You Apply ...

It is recommended that the property owner gather as much information regarding their property and proposal as possible (e.g. legal description, drawings and surveys) and meet with Municipal staff to discuss their proposal. Municipal staff will offer advice as to the appropriateness of the proposal given the OCP policies. Staff will advise the applicant as to which application/s will be required, necessary information that will be required and give the property owner the most current application package.

Submitting Your Application.

The completed application forms and necessary additional information along with the appropriate fees must be submitted to the Municipal Planning Department.

What Is The Cost?

The applicant must submit the application fee of \$750 for the Temporary Use Permit. The application fee is to be made payable to the Bowen Island Municipality.

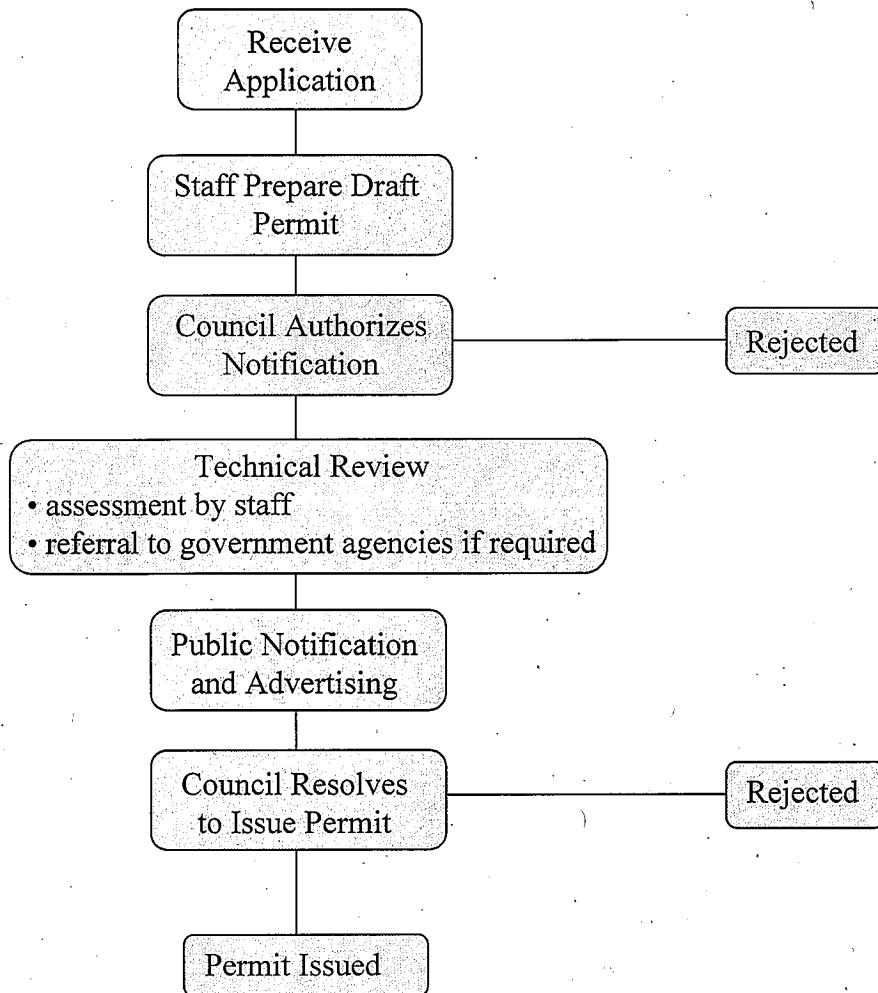
Who Approves A Temporary Commercial Or Industrial Permit?

The Bowen Island Municipal Council authorizes final approval of Temporary Use Permits by resolution.

How Long Is The Process?

The permit process can take up to one to two months to complete. Approval time may be affected by application accuracy/completion, the need to obtain other land use approvals and/or compliance with other applicable agency requirements.

P rocess ...



The process described briefly will involve more detailed procedures, correspondence and / or requirements. Please contact the Municipal Planner to ensure all obligations are understood to expedite the approval process. This brochure is meant for guidance only and should not be construed by anyone as a right to approval if the steps indicated are followed. Please consult appropriate provincial statutes, regulations and local government bylaws regulating subdivision and zoning.