

BOWEN ISLAND MUNICIPALITY

Snug Cove Sewer Specified Area and Local Management Committee Purpose and Establishment Bylaw No. 10, 2000

WHEREAS by "Snug Cove Public Utility Specified Area Establishment and Loan Authorization Bylaw, No. 610, 1989", the Board of Directors of the Greater Vancouver Regional District established a Service Area for the purpose of providing a sewerage system in the Snug Cove area of Bowen Island;

AND WHEREAS the Letters Patent of the Bowen Island Municipality provide that the Snug Cove Sewer System and the Service Area are established as a separate municipal Specified Area under Division 2 of Part 19 of the *Municipal Act*;

AND WHEREAS the Letters Patent of the Bowen Island Municipality further provide that the municipality shall adopt Bylaws providing for the purpose and area of the Specified Area and establishing a Local Management Committee for the Specified Area.

The Council for Bowen Island Municipality in open meeting assembled enacts as follows:

1. The purpose of the Specified Area and area of the municipality benefited shall be as described in Greater Vancouver Regional District Snug Cove Sewer System Local Service Area Establishment Bylaw No. 721, 1992 as amended.
2. There is hereby established a Committee to be known as the "Snug Cove Sewer Local Management Committee" (the Committee).
3. The Committee is to be responsible for the day-to-day administration of the Snug Cove Sewerage System.
4. The Committee shall consist of four (4) members, three (3) of whom shall be appointed by Council from amongst property owners, business owners or residents of the Snug Cove Sewer Service Area. The fourth member shall be a member of Council.
5. The Committee shall also include the sewer system engineer and the sewer system operator as non-voting members.
6. The term of office of Committee members shall be two (2) years or until a successor is appointed.
7. A chairperson, vice-chairperson, and secretary shall be elected from amongst the members of the Committee:
 - a) at the first meeting of the calendar year, or
 - b) at the first Committee meeting following the appointment of any member.
8. Meetings of the Committee shall be held at the Committee's discretion, but not less than twice per year.
9. A special meeting may be called pursuant to provisions of the *Municipal Act*, and "Council Procedure Bylaw No. 1, 1999."
10. Unless specified as a Closed Meeting for reasons allowed under Council Procedure Bylaw No. 1, 1999, all meetings shall be open to the public.
11. A quorum shall consist of a majority of all voting members.

12. Council Procedure Bylaw No. 1, 1999 and Robert's Rules of Order will apply to the conduct of all meetings of the Committee.
13. Minutes of all Committee meetings shall be recorded, shall be certified correct by the Secretary, signed by the Chairperson and submitted to Council.
14. Committee members shall serve without remuneration.
15. The Committee shall publish a notice of meeting prior to the meeting in a Bowen Island community newspaper as soon as practicable after setting the date of meeting.
16. There is hereby delegated to the Committee the following authorities, responsibilities and duties:
 - a) recommending to Council the letting of such contracts as may be necessary for the operation and maintenance of the sewer service;
 - b) supervising the operation and maintenance of the sewer service;
 - c) authorizing the expenditure of such funds as may be provided in the annual budget of the Bowen Island Municipality in respect of the operation and maintenance of the sewer system;
 - d) recommending to Council the provision of funds for capital purposes or the undertaking of capital projects.
 - e) providing to Council an estimate of the revenue and expenditure necessary to provide sewer service for the ensuing year.
17. The powers delegated to the committee shall not extend to or include any of the powers of the Bowen Island Municipal Council which are exercised by bylaw only.
18. This Bylaw may be cited for all purposes as the "Snug Cove Sewer Local Management Committee Purpose and Establishment Bylaw No. 10, 2000".

READ a first time this 13th day of March 2000.

READ a second time this 13th day of March 2000.

READ a third time this 13th day of March 2000.

RECONSIDERED AND FINALLY ADOPTED this 27th day of March 2000.

(Original signed) _____
Lisa Barrett
Mayor

(Original signed) _____
Richard L. Page
Manager