

BOWEN ISLAND MUNICIPALITY

REPORT

Date: 31 August 2009

To: Mayor and Council

From: Hendrik Slegtenhorst, Chief Administrative Officer

Re: CAO Objective #2, Artificial Turf Field Project
Monthly Report for August, 2009

This file has been contentious within both community and Council, and was subject to strict funding constraints that I had no part in creating, and to an implementation deadline not of the best timing. As indicated by Mayor and Council during the determination of the 90 days' objectives, this report is also to be made available to the public; hence, I am posting it to the municipal website.

On 14 July 2009, the day after my appointment, I participated in a site meeting with all project participants represented and issued a letter of clarification of project authorities, essentially assigning responsibility for the project, within scope and budget, to the project manager, Florrie Levine, and confirming responsibility for municipal liaison to the Manager of Community Services, Christine Walker. Both individuals were charged with reporting on project status to the CAO on an as-need basis.

Both individuals have made significant and substantial contributions to the furtherance of the project.

A progress meeting was immediately held on 15 July, and again on 20 and 28 July and 5 and 20 August.

Council at its regular meeting of 27 July was briefed by the CAO on the status of the project. Information was given on budget, schedule, project management, savings through interdepartmental collaboration, the contract with the supplier, and the MOU with School District 45.

The project remains effectively on budget and on schedule. A media release was issued on 25 August, and also placed on the municipal website at <http://www.bimbc.ca/files/embedded/090825%20ATMediaRelease.pdf>. The timetable described remains unchanged. Turf installation is set for 8-18 September. A public information session will be held on 24 September. The potential opening day for the field is 2 October.

Comments from SD45 on individual councillors' requested modifications of the MOU are anticipated next week. The revised text will be brought to the first available Committee of the Whole.

Work with provincial representatives on the Recreational Infrastructure Canada Program resumed in earnest on 6 August, and continues with improving cause for optimism.