

**BOWEN ISLAND MUNICIPALITY**

Minutes of the **meeting of the Transportation Working Group of the Bowen Island Municipality** held on Monday September 25, 2006 at 7:15 p.m. at Bowen Island Municipal Hall.

**COMMITTEE IN ATTENDANCE**

Elizabeth Ballantyne - Chair  
Eric Sherlock  
Karen Wristen  
Gil Yaron

**REGRETS**

CAO Hadford  
Mathew Redekopp  
Councillor Hocking  
Councillor Morse

**OTHERS IN ATTENDANCE**

Michael Rosen – Planning Consultant\*  
Jason Smith – Community Planner\*  
Gayle Ferguson – Minute Taker  
(\* Denotes partial attendance)

**CALL TO ORDER**

The Chair called the meeting to order at 7:35 p.m.

**APPROVAL OF THE AGENDA**

**By unanimous consent** the agenda was approved.

**ADOPTION OF THE MINUTES****It was Moved and Seconded**

That the minutes of the Transportation Working Group meeting held on September 12, 2006 be adopted as amended:  
Page 1, Regrets add “*Michael Rosen Planning Consultant*”  
Page 2, 2<sup>nd</sup> bullet change “*Less importation studies...*” to “*Less important studies...*”  
Page 3 4<sup>th</sup> bullet change “*...governing policy documents of the dominating values...*” to “*...governing policy documents to assess the dominating values of the concepts*” **CARRIED**

**BUSINESS ARISING FROM MINUTES**

## Source Document Extracts

Issues Discussed:

- Advantages and disadvantages of presenting the source document extracts information in two different formats –
  1. the matrix synthesizing the group’s review ‘
  2. word document siting all documents reviewed
- Suggestion that it could be more valuable to view the policy and technical elements together rather than as two separate documents;

- Word Document format;
- Unity of approach – suggestion to have three documents, with the third a hybrid of the matrix and word documents
- The evaluation issue - not enough detail to comparably assess. Suggestion that the Group could set up a matrix for Council to fill in.

### Ferry Marshalling Options

#### Ferry Marshalling Options

The Group reviewed the following documents provided by the Chair:

1. Map indicating location of four location options
2. Definitions of the four location options
3. Possible criteria on which to evaluate the four location options

#### Issues Discussed

- South Shore Option – little information available;
- Agreement to add to the ten criteria a stakeholders consent criteria (BC Ferries and GVRD).

### **OTHER BUSINESS**

#### Next Steps

The Group identified the next steps in the process as follows:

1. Technical Group and Policy group to review each other's summaries to reduce subjective bias;
2. First Matrix - assess the three ferry marshalling options using the eleven criteria. South Side Option – identify no technical data available, when applicable;
3. Second Matrix - assess the two remaining options using the technical information;
4. Government Road Variations.

#### Timeline

#### Suggested Timeline

October 3 – attempt to complete summaries;  
Rough first draft of report framework and matrix  
Meet on October 3 to decide on changes  
One week later - 2<sup>nd</sup> version of the draft report  
Three days later – Final version of the report

#### Next Meeting

Tentative Date: October 3, 2006 at 7:15 p.m.

### **ADJOURNMENT**

The meeting adjourned at 9:40p.m.