

## BOWEN ISLAND MUNICIPALITY

Minutes of the **Regular Snug Cove Sewer System Local Management Committee Meeting** held on Tuesday, May 1, 2007 at 12:00 p.m. in the Council Chambers of the Bowen Island Municipal Hall, 981 Artisan Lane, Bowen Island, British Columbia.

### COMMITTEE IN ATTENDANCE

Rondy Dike – Vice Chair  
Wolfgang Duntz  
Ron Strange

### STAFF IN ATTENDANCE

Joanne Cunday – Director of Finance  
Brad Hawthorn – Public Works Superintendent  
Bob Robinson – Public Works Coordinator

### COUNCIL IN ATTENDANCE

Councillor Peter Frinton

### OTHERS IN ATTENDANCE

Gayle Ferguson – Minute Taker

### CALL TO ORDER

The Vice Chair called the meeting to order at 12:13 p.m.

### ADOPTION OF AGENDA

#### **It was Moved and Seconded**

That the agenda for the May 1, 2007 meeting of the Snug Cove Sewer Local Management Committee be approved as amended. CARRIED

### NEW BUSINESS

Snug Cove Sewer System Local Management Committee

The Committee acknowledged Bill Riddell's contribution since 1986 in the development of the Snug Cove Sewer System.

The Committee discussed possible candidates to serve on the Committee.

Report from ECOfluid Systems Inc. re: Waste Treatment Plant Assessment and Evaluation of Upgrade Options, April 2007

The Committee received for information the report from ECOfluid Systems Inc. regarding Waste Treatment Plant Assessment and Evaluation of Upgrade Options, April 2007.

2007 Draft Five Year Financial Plan

Joanne Cunday, Director of Finance provided the following financial update for the Snug Cove Sewer system:

#### 2006

- Did not draw from Reserves as work not completed as planned;
- Under budget due to engineering work, to be re-budgeted

for 2007;

- Financial Position at December 31, 2006 shows Surplus/Reserve – \$47,900 in Reserve Account.

#### 2007 budget

- Overall increase expected of \$6,000 in user fees;
- Decrease in parcel tax from \$70 to \$60 recommended as there are now more properties. Purpose of parcel tax is to collect 50% of the debt service which is to be completed in 2011;
- Proposed to sell the portable Honda generator to Tunstall Bay at \$2500;
- Drawing from reserves – \$44,000 to fund the Works considered high priority;
- Operations and Administration basically inflationary increases and increases in engineering budget to make progress toward the STP expansion;
- Contribution to Reserves for Future Works maintained at \$6,000 for 2007 and increase of \$4,000 planned to begin in 2008;
- Projects for 2007 and beyond:
  1. Automatic generator and wet well upgrade planned for 2007;
  2. 2008 Sewer Treatment Expansion:
    - a. Presently a plan in progress, showing funding from a proposed Grant of \$400,000 and transfer from the Municipality of \$340,000.
    - b. Represents very tentative funding scheme – late comers and repayment of Bowen Island Municipality funding needs to be worked out.
    - c. Report received from ECOfluid should lay out options. Have land to at least triple the capacity which would allow servicing the areas of Snug Point, Miller Road to the Creek, Surplus Lands and densification within the Cove itself.
    - d. The budget number does not include the expansion of the collection system itself. Those additional costs could be \$10,000-\$20,000 per lot.

Staff responded to the following queries:

- Pump station equipment repair increase to \$5,700 – *is a confined entrance requiring a three man crew. Rails to be put in so in 2007 will not require a three man crew;*
- Wet well upgrade – *has been reclassified to Capital as a \$27,000 project.*

Discussion followed regarding the possibility of processing sewage on Island.

**It was Moved and Seconded**

That the Snug Cove Sewer System Local Management Committee recommends that Council approve the 2007 Five Year Financial Plan for the Snug Cove Sewer System as presented. CARRIED

Election of Chair

**It was Moved and Seconded**

That Rondy Dike be elected by acclamation to serve as Chair of the Snug Cove Sewer System Local Management Committee. CARRIED

Next Meeting

12:00 p.m. Tuesday July 31, 2007.

**ADJOURNMENT**

The meeting adjourned at 1:20 p.m.