

## BOWEN ISLAND MUNICIPALITY

Minutes of the **Hood Point Water System Local Advisory Committee meeting** held on Friday, July 9, 2004 at 3:00 p.m. in the Council Chambers located at the Bowen Island Municipal Hall, 981 Artisan Lane, Bowen Island, British Columbia.

### COMMITTEE IN ATTENDANCE

Steve Hoffer – Chair  
Mike Corney  
Gordon Lyle  
Tom Rafael  
Mike Shields  
Bob Sangster  
Mallory Smith

### COUNCIL IN ATTENDANCE

Councillor Alison Morse

### STAFF IN ATTENDANCE

Bob Robinson – Public Works Coordinator

### OTHERS IN ATTENDANCE

Richard Chase  
Gayle Ferguson – Minute Taker

### CALL TO ORDER

The Chair called the meeting to order at 3:12 p.m.

### APPROVAL OF AGENDA HP# 04 -10

#### **It was Moved and Seconded**

That the agenda be adopted as circulated. CARRIED

### APPROVAL OF MINUTES HP# 04 -11

#### **It was Moved and Seconded**

That the minutes of the Hood Point Local Advisory Committee held April 26, 2004 be approved as amended:  
Page 1, 1st paragraph "...proposed that the present 156 water ..." Change to "...proposed that the 165 water..."  
Page 2, 4<sup>th</sup> bullet "Need for a floating..." Change to "Need for a new floating..."  
Page 3, 7<sup>th</sup> paragraph "Councillor Morse suggested that the Committee at their expense send a letter to..." Change to "Councillor Morse recommended that the Committee send a letter to..."  
Page 3, 8<sup>th</sup> paragraph to read "Tom Rafael believed that no amendments would be needed if Municipal Insurance Authority (MIA) confirmed in writing that MIA would cover local advisory water system committees to the same extent as Council itself, otherwise the amendment is required."  
CARRIED

**BUSINESS ARISING FROM MINUTES**

Update on discussions with Eagle Cliff re: Emergency water sharing

The Chair reported that he had met with David Wrinch, from the Eagle Cliff Water System regarding emergency water sharing. Mr. Wrinch had indicated he would prefer not to have a fixed system but an above ground line for water sharing.

Discussion followed.

Staff were requested to check the cost for the following equipment needed to hook up to the Eagle Cliff Water System and advise the Chair of the costs:

- a meter that would work in both directions;
- 600-800 feet of hose.

Continued discussion re: water licenses consolidation on Honeymoon Lake

Bob Robinson, Public Works Coordinator reported that from conversations with Land and Water BC, consolidation of water licenses on Honeymoon Lake into one license would require major changes.

It was agreed that the water licenses on Honeymoon Lake would remain as is.

Update discussion on water system asset insurance

The Chair reported he had received a copy of the asset insurance policy for the water system but costs would not be known until 2005.

**CORRESPONDENCE**

Letter from Brian Harris re: Water line crossing his property

The Chair noted that a separate meeting would take place regarding the letter from Brian Harris concerning the water line crossing his property. Mr. Harris had been advised that the Committee was looking into the issue. The Chair noted that he would report to the Public Works Superintendent prior to the next meeting.

**REPORTS**

Council Liaison Alison Morse report from Council

Councillor Morse reported on the following:

- Council had requested quarterly reporting from the Treasurer;
- A resolution had been passed that senior staff would track the time they spent on water systems;

- The plan for 2004 is to start the budget process in the fall;
- Copies of the Islands Trust ‘Measuring Our Progress Report 2003’ were distributed to Committee members.

2003 Financial Statements Councillor Morse reviewed the 2003 Financial Statements provided by the Treasurer.

Richard Chase noted that the cost to bring the dam up to Provincial standards would cost \$36,000-\$40,000. However at this time the dam is not high enough to fall under guidelines for inspections.

It was noted that the ~~\$785~~ \$626 user fee would be billed in September – October, 2004 in order not to coincide with tax billings.

Councillor Morse agreed to check the status of the former Hood Point bank account with the Treasurer.

Meter reading & Water usage

The Chair provided the Committee with a draft list of water users information and meter reading. He noted that there was a need to establish a program for meter reading and a plan regarding water usage.

Discussion followed regarding problematic situations with two houses on one lot and two separate lots using one meter.

The following issues were raised:

- Need a phone tree and street addresses;
- A house owned by a separate person should have separate meters;
- Committee should be notified when homes are rented and have phone numbers and names of renters;
- Frequency of meter reading for usage.

The Chair noted that the next meter reading would be done with the metering wand in July and again 30 days later to determine an average amount for water use. More information would be available to design a meter reading program in September.

Richard Chase agreed to determine if the buried pipe with a leak at 791 Eagle Cliff Road is on Municipal property or not. The Chair would report to the Public Works Coordinator regarding the repair for the property at 791

Eagle Cliff Road.

A Committee member suggested that the Committee should review watering restrictions.

Public Works  
Coordinator, Bob  
Robinson re: System  
Maintenance

The Committee agreed that the Public Works Coordinator would advise Richard Chase regarding construction needed for the protection of some fire hydrants. The cost is to be paid through the Hood Point Householders Society.

Easements

The Chair agreed to discuss with Bo Fodchuk regarding outstanding water line easements not in place and finalize the changes.

Output of Standpipes for  
Fire Protection

The Chair agreed to check with the Public Works Superintendent regarding what the output of the standpipes is for fire protection.

**NEXT MEETING**

October 8, 2004 at 3:00 p.m.

**ADJOURNMENT**

The meeting adjourned at 4:45 p.m.