

## BOWEN ISLAND MUNICIPALITY

Minutes of the Hood Point Water System Local Advisory Committee Meeting held on Friday, April 15, 2005 at 3:00 p.m. in the Council Chambers located at the Bowen Island Municipal Hall, 981 Artisan Lane, Bowen Island, British Columbia.

### COMMITTEE IN ATTENDANCE

Steve Hoffer – Chair  
Gordon Lyall  
Bob Sangster  
Mallory Smith

### REGRETS

Tom Rafael  
Mike Corney  
Mike Shields

### OTHERS IN ATTENDANCE

Gayle Ferguson – Minute Taker

### CALL TO ORDER

The Chair called the meeting to order at 3:05 p.m.

### APPROVAL OF AGENDA *HPRES# 05-08*

**It was Moved and Seconded**  
That the agenda be adopted as circulated. CARRIED

### APPROVAL OF MINUTES *HP RES# 05-09*

**It was Moved and Seconded**  
That the minutes of the Hood Point Local Advisory Committee held February 18, 2005 be approved as amended:  
Page 2 6<sup>th</sup> paragraph "...1,000 gallons per 90 minute..." to "...1,000 gallons per minute for a 90 minute..."  
CARRIED

### BUSINESS ARISING FROM MINUTES

Water System  
Infrastructure Cost  
Recovery for New  
Subdivisions

The Committee agreed to defer the issue of water system infrastructure cost recovery for new subdivisions to the next meeting when Mike Corney could report on the breakdown of infrastructure costs.

Properties 1789 and 1791  
Eagle cliff Road sharing  
one meter for two  
households

The Chair reported that the properties at 1789 and 1791 Eagle Cliff Road were sharing one meter for two households and the Municipality had billed both properties water user fees.

Discussion took place regarding

- Whether there should be two meters or to continue with

- the status quo of billing both properties;
- Water usage and penalties;
- Reservoir storage capacity.

Review water meter monitoring system

The Chair reported that meters would be read beginning May 1, 2005 through to October 1, 2005 for data collection purposes.

The Committee agreed that for water conservation purposes the Chair would notify water users on June 1, July 1, August 1 and September 1, 2005 of total usage for Hood Point, the average usage and the individual use.

Review fire protection /system storage capacity

The Committee agreed to revisit the issue of fire protection and system storage capacity after Municipal staff had come forward with a report regarding water requirements and fire protection insurance.

## REPORTS

Bob Robinson, Public Works Coordinator re: System Maintenance

The Committee reviewed the System Maintenance Report for January 24 – February 20, 2005 and the comments made by the Public Works Coordinator.

The Chair noted he had seen the watershed signage. He agreed to verify with the Public Works Coordinator regarding the requirement by Vancouver Coastal Health Authority for an extra sample location and report the results to the next meeting.

## NEW BUSINESS

Election of Vice Chair for 2005 *HPRES# 05-10*

### **It was Moved and Seconded**

That Mallory Smith be elected by acclamation to serve as Vice Chair of the Hood Point Water System Local Advisory Committee for 2005. CARRIED

Water Costs and storage.

The Committee discussed the following issues:

- Task One Maintenance costs and hours;
- If there were some maintenance procedures that could be automated to reduce labour costs;
- Whether a second storage tank was required.

The Chair noted that technically the system had sufficient water unless it was shown that water for fire protection purposes was inadequate.

**Next Meeting**                      July 22, 2005, 3:00 p.m.

**ADJOURNMENT**                      The meeting adjourned at 4:20 p.m.