

BOWEN ISLAND MUNICIPALITY

Minutes of the **Bowen Island Municipality Ferry Advisory Committee Meeting** held on Wednesday, February 13, 2008 at 7:15 p.m. in the Council Chambers of the Bowen Island Municipal Hall, 981 Artisan Lane, Bowen Island, British Columbia.

COMMITTEE IN ATTENDANCE

Bob Lalonde
Terry Cotter
Trish Jacquet

REGRETS

Doug Elliott

COUNCIL IN ATTENDANCE

Councillor Morse

OTHERS IN ATTENDANCE

Gayle Ferguson – Minute Taker

CALL TO ORDER

The Chair called the meeting to order at 7:20 p.m.

ADOPTION OF THE AGENDA

It was Moved and Seconded

That the agenda for the February 13, 2008 Bowen Island Municipality Ferry Advisory Committee meeting be approved as amended.

CARRIED

ADOPTION OF THE MINUTES

Minutes of the January 9, 2008 Meeting

It was Moved and Seconded

That the minutes of the regular Bowen Island Municipality Ferry Advisory Committee meeting held January 9, 2008 be adopted.

CARRIED

BUSINESS ARISING FROM MINUTES

The Chair reported that he had met with Jason Bowman, Regional Director, Horseshoe Bay Region Terminal Operations on February 4, 2008 to discuss the following issues:

Emergency Communication – West Vancouver Schools

- Emergency Communication: West Vancouver Schools – BC Recovery communication checklist; West Vancouver Schools to be contacted via email

Schedule Changes

- Schedule Changes – decision for present schedule in winter and new schedule for the summer. BC Ferries have submitted schedule to Federal Minister of Transport; Jason volunteered to have scheduling staff attend the March BC Ferries meeting regarding the

- rationale for the schedule decision. Problem is docking conflicts with changes in schedule for routes two and three.
- Cut-off Time
- Cut-off time – BC Ferries have complied and provided a written description of cut-off time procedures for Snug Cove Terminal. Hope is this will be a starting point to a finalization of a communication document.
- Performance Measurement
- Performance Measurement – discussed the appropriateness of ten minute latitude on a 20 minute sailing. Mr. Bowman agreed that BC Ferries would change the allowance measurement from ten minutes to a five minute allowance for on-time performance.
- Smart Card Implementation
- Smart Card Implementation – discussed the need for publicity and communication with the Public regarding the smart card implementation planned for April 2008.
- Queen of Capilano Refit
- Queen of Capilano Refit – No plans for a refit this year.

Horseshoe Bay Terminal
Liaison Committee

The Chair requested Councillor Morse to e-mail Jason Bowman, Director of Horseshoe Bay Regional Terminal Operations and inform him that Daniel Heald would be the representative from the Bowen Island Municipality Ferry Advisory Committee.

NEW BUSINESS

Incident January 24, 2008

The Chair commented on the January 24, 2008 incident of leaving school buses behind. The Director of Horseshoe Bay Terminal Operations had described the following:

- There were 5 buses, 3 buses arrived and BC Ferries knew nothing about buses in advance. Cardinal was to phone them.
- BC Ferries are meeting with the School District to set up a process to avoid a similar situation in the future where buses with school children are left behind.

CCFAC Meeting January 25,
2008

Terry Cotter noted his intention to resign from the Coastal Communities Ferry Advisory Committee (CCFAC) and the Bowen Island Municipal Ferry Advisory Committee as outlined in his report to Mayor and Council regarding the formation of a Ministry of Transport Coastal Community Ferry Advisory Committee. He noted that now communities have a formal voice as an advisory voice to the Minister. He suggested that there should be elected officials on the

CCFAC .

The Committee agreed that the report regarding the formation of a Ministry of Transportation Coastal Community Ferry Advisory Committee (CCFAC) dated January 28, 2008 be attached to the minutes.

[Click here to view.](#)

It was Moved and Seconded

That the Ferry Advisory Committee recommend to Council that with the resignation of Terry Cotter, that the representation to CCFAC and FACC should be an elected official. CARRIED

Powell River Regional District Initiative to meet with Minister

Councillor Morse reported that Council was in favour of sending councillors to the Powell River Regional District Initiative to meet with the Minister and she had volunteered to attend.

CCFAC Meeting with Minister

The Committee agreed that a CCFAC meeting with the Minister was premature at this time.

Communications Horseshoe Bay Terminal

The Chair reported that the communications document for Horseshoe Bay Terminal is in progress.

Snug Cove Action Plan

Councillor Morse reported that Council had decided to use the Snug Cove Action Plan as a reference document. Planning staff and the CAO would meet with BC Ferries on how to move forward for works needed from the terminal up to Cardena.

The Committee agreed with the suggestion for moving forward with improvements between terminal and Cardena as long as those improvements fit with future plans for the Cove.

Ferry Operation History

Councillor Morse agreed to inform BC Ferries that May, 2008 is the anniversary of the first car on the Island and to add the Ferry Operation History to the agenda for the March, 2008 BC Ferries meeting.

Social Program Revenue

The Chair noted that social program revenue was an issue as to how the revenue is being accounted for as such revenue has not been included in fares for the toll cap.

ADJOURNMENT

The meeting adjourned at 8:40 p.m.

Next Meeting

The regular March 2008 Ferry Advisory Committee meeting would be with BC Ferries. Date to be determined.