

**BOWEN ISLAND MUNICIPALITY**

Minutes of the **Bowen Island Municipality Ferry Advisory Committee Meeting** held on Wednesday, January 3, 2007 at 7:15 p.m. in the Council Chambers of the Bowen Island Municipal Hall, 981 Artisan Lane, Bowen Island, British Columbia.

**COMMITTEE IN ATTENDANCE**

Gil Yaron – Chair  
Terry Cotter  
Doug Elliott  
Trish Jacquet  
Bob Lalonde

**COUNCIL IN ATTENDANCE**

Councillor Morse

**OTHERS IN ATTENDANCE**

Chris Crowley  
Gayle Ferguson – Minute Taker

**CALL TO ORDER**

The Chair called the meeting to order at 7:20 p.m.

**APPROVAL OF THE AGENDA**

**By unanimous consent** the agenda was approved.

**APPROVAL OF MINUTES****It was Moved and Seconded**

That the minutes of the Bowen Island Municipality Ferry Advisory Committee meeting held on November 8, 2006 be adopted. **CARRIED**

**BUSINESS ARISING FROM MINUTES**

## Terms of Reference

The Committee reviewed draft documents prepared by Terry and Gil related to the Ferry Advisory Committee's Bylaw No. 107, Terms of Reference. The following major issues were noted:

- The scope of the Committee's duties – general agreement to have a broader scope – transportation;
- The authority of the Committee – the Committee has more than an advisory role when dealing with BC Ferries operational issues;
- It is important to ensure that all stakeholders be represented.

The Committee agreed to work with the existing bylaw provisions and suggested the following amendments:

1. Section 15 "*build consensus as requested*" – add "*by*

- Council*”;
2. Suggestion to add “*ensuring the needs of all community interests are represented*”;
  3. Terry’s item “g” replace the words “*as requested*” by “*as approved by Council*”;
  4. General agreement for a name change to reflect a broader scope.

Terry agreed to revise the two draft documents pertaining to Section 15 of the Bylaw.

Bob would review sections pertaining to the Committee’s name.

#### Annual Work Plan

Discussion of the Draft Work Plan for the Committee was deferred to the February 7, 2007 meeting or later.

#### Update on Transportation Working Group

The Chair reported that the Transportation Working Group would be presenting their findings to the January 8, 2007 Council meeting.

#### Follow up on BC Ferries Emergency Protocol

The Committee reviewed the draft ‘*Communications Action Plan for Bowen Island Customers*’ from BC Ferries Community Relations Manager.

The following issues were raised:

- Provision for shelter and priority queuing – can BC Ferries devise a method to provide shelter and priority queuing for those waiting for water taxis?
- West Vancouver School Board should be advised in addition to Cardinal Transport;
- Signage for Bowen Island – looking at possibility of a display board on BC Ferries property such as “*Run Cancelled*”;
- Calling radio stations should be a higher priority.

The Chair agreed to e-mail the Community Relations Manager the Committee’s comments, which he would copy to Committee members.

## DELEGATIONS

#### HotSpot for the Ferry: Presentation by Richard Helm

The HotSpot for the ferry issue was deferred until Richard Helm could be present.

**NEW BUSINESS**

Chris Crowley Referral from Council re: Vanpool priority marshalling

The Committee discussed the following issues related to how to implement a vanpool marshalling area:

- Public education required on the rationale and benefits of vanpooling;
- Number and location of the vanpool marshalling areas;
- Criteria – BC Ferries criteria as stated in the letter to the Van Pool, which included:
  1. Vanpool must register annually with BC Ferries;
  2. There must be an established pool of six or more;
  3. The van must be in line up 20 minutes prior to sailing;
  4. They would have assured loading, not priority loading;
  5. They must have valid identification cards on display;
  6. Vanpool shall follow direction of BC Ferries staff.

**It was Moved and Seconded**

That the Bowen Island Municipality Ferry Advisory Committee recommend that Council direct staff to create a parking spot on the south wharf for vanpools registered with BC Ferries for assured loading; and

That adequate signage be provided for BC Ferries registered Vanpools; and

That the Public Works Superintendent be requested to work with the Ferry Advisory Committee on the design of the signage; and

That staff be requested to advise BC Ferries, Director of Terminal Operations Ian Downie and Senior Master Captain David Woodman of this resolution. CARRIED

Significant discussion took place regarding the role of the Committee in the implementation of the resolution.

Follow up on PT2 (Performance Term Two) meeting with David Hahn

Councillor Morse reported on the following issues related to the Performance Term Two meeting with BC Ferries, David Hahn:

- All Ferry Advisory Committees were trying to organize a January meeting with Kevin Falcon, Ministry of Transportation regarding the impacts to the coastal communities;
- There was no one representing coastal communities' interests;
- There is a need to open up dialogue with Minister of Transportation, Kevin Falcon, on impacts of an increase

in the service fee;

- The Auditor General had prepared a report on whether government objectives have been met;
- There was a suggestion that the Committee devote the February 7, 2007 meeting to discussion of the PT2 contract.

The Committee agreed, if possible, Terry Cotter would represent the Committee at the January meeting.

Meeting with BC Ferries West Vancouver School Board and other stakeholders re: Ferry Vandalism

Trish Jacquet would be attending the meeting with BC Ferries and West Vancouver School Board regarding vandalism on the Ferry.

Proposed Meeting with BC Ferries Manager of Pricing re: length-based pricing

The issue of the proposed meeting with BC Ferries Manager of Pricing regarding length-based pricing was deferred.

**ADJOURNMENT**

The meeting adjourned at 10:20 p.m.