

Adopted on March 11, 2010

BOWEN ISLAND MUNICIPALITY

Minutes of the Cove Bay Water System Local Advisory Committee meeting held on Thursday January 14, 2010, 2009 at 7:15 p.m. in the Council Chambers of the Bowen Island Municipal Hall...

COMMITTEE IN ATTENDANCE

Bill Hamilton – Chair
Wolfgang Duntz
David McEachern

REGRETS

Gilbert Shaw
Ken Shirley

COUNCIL IN ATTENDANCE

Councillor David Wrinch

STAFF IN ATTENDANCE

Bob Robinson – Public Works - Operations

OTHERS IN ATTENDANCE

Gayle Ferguson – Minute Taker
(* denotes partial attendance)

CALL TO ORDER

The Chair called the meeting to order at 7:15 p.m.

ADOPTION OF THE AGENDA

It was Moved and Seconded

That the agenda for the Cove Bay Water System Local Advisory Committee meeting of January 14, 2010 be approved.

CARRIED

ADOPTION OF MINUTES

It was Moved and Seconded

That the minutes of the Cove Bay Water System Local Management Committee held September 10, 2009 be adopted.

CARRIED

ELECTION

Election of Chair and Vice Chair

It was Moved and Seconded

That Bill Hamilton be elected by acclamation to serve as Chair of the Cove Bay Water System Local Advisory Committee.

CARRIED

BUSINES ARISING FROM MINUTES

Update on Cove Bay Water System Long Range Plan

The Chair reported that the new CAO had taken a leadership role on this topic and thus a delegation to Council as planned did not proceed. Members of the Committee and staff met on December 9 2009. Some of

the issues discussed included:

- Expansion of the boundaries in order to have Abbeyfield and Community Lands serviced.
- Before expansion, details need to be worked out related to treatment and full license for storage;
- Treatment Plant site – BIM “library lot” location (Cates Hill booster pump site) is recommended.

Key items/queries discussed:

- Water supply
- Revised Draft Long Range Plan:
 1. Chair will ensure it is updated and email it to members
 2. Dave to provide an executive summary of Dayton and Knight report
- Treatment Plant - need to investigate the site to see if it is suitable to accommodate a slow sand filtration plant. Dayton and Knight looked at it .Questions to be answered - will it work on the site and what type;
- Treated water reservoir (200,000 gallons), required & also land to accommodate same.
- Increased storage needed for Parkview, Belterra, Community Lands, Abbeyfield.
- Plan of Action :
 1. Chair to meet with new Public Works Superintendent
 2. Add required items to the budget
 3. Ensure the site for the treatment plant is large enough for building requirements.

Update on Right of Way Easement Process

Staff provided an update regarding the Right of Way Easement process.

Review of new Water System Governance Bylaws

The Committee agreed that a review of the new water system governance bylaws had previously been completed.

Water System Operating and Maintenance Responsibilities

Bob Robinson, Acting Public Works Manager reported on the following:

- Municipal staff will take over responsibility for routine operations & maintenance of the seven Municipal water systems in May, 2010;
- The Municipality will hire 2 full time and two part time. Have advertised in *Undercurrent* and BITE;
- March 2nd and 3rd - there is a two day small water system water operator training course;
- Meters - started reading meters with new wand. Remaining meters will be installed before the

Spring

- Cove Bay users average is 220 gallons daily

The Committee agreed that a budget item be established to read the meters on a quarterly basis for the first year.

Next Meeting

7:15 p.m. March 11, 2010

ADJOURNMENT

The meeting adjourned at 9:15 p.m.