

BOWEN ISLAND MUNICIPALITY

Minutes of the **Regular Cove Bay Water System Local Management Committee Meeting** held on Thursday, June 12, 2008 at 7:15 p.m. in the Council Chambers of the Bowen Island Municipal Hall, 981 Artisan Lane, Bowen Island, British Columbia.

Amended July 10, 2008

M. Watson

COMMITTEE IN ATTENDANCE

Bill Hamilton
Dennis Dallas
Wolfgang Duntz
David McEachern
Ken Shirley

REGRETS

John Rich

COUNCIL IN ATTENDANCE

Councillor David Wrinch

OTHERS IN ATTENDANCE

Joanne Cunday
Gayle Ferguson

CALL TO ORDER

The Chair called the meeting to order at 7:25 p.m.

ADOPTION OF AGENDA

It was Moved and Seconded

That the agenda for the Cove Bay Water System Local Management Committee meeting of June 12, 2008 be approved.

CARRIED

ADOPTION OF MINUTES

It was Moved and Seconded

That the minutes of the regular meeting of the Cove Bay Water System Local Management Committee held May 8, 2008 be adopted.

CARRIED

BUSINESS ARISING FROM MINUTES

Further discussion on funding strategy for Cove Bay Treatment Plant

The Committee discussed the following issues regarding a funding strategy for the Cove Bay Treatment Plant:

- Long Range Plan update – should have a consultant review and update information in the Long Range Plan to determine the present day capacity and maximum number of connections. We should come up with the questions we would like them to answer to facilitate future development;

- David McEachern agreed to review the Dayton and Knight report to help the Committee understand whether big changes could be expected;
- Supply – need to know available supply so when we are close to demand we are able to alert the authority of the situation. Presently we don't have that information;
- Treatment Plant – first step would be to look at current and potential capacity on the supply side. The other unknown is the current demand. The last thing is the size of the treatment plant to equal the supply and demand.

It was Moved and Seconded

Whereas the Cove Bay Water System Long Range Plan (1997) provided a rationale to establish the maximum number of service connections possible under the current Provincial License (1985) for Grafton Lake, and

Whereas the available data pertaining to Grafton Lake watershed hydrology and the daily water consumption was limited, and

Whereas additional pertinent data has been collected over the last eight years, and

Whereas the benefit of the initiative to update the Grafton Lake Watershed hydrology, capacity and demand is primarily for future development;

That the Cove Bay Water System Local Management Committee request Council to direct staff to retain the services of an experienced engineering consultant to review this data and to update the pertinent sections of the Long Range Plan, and

That the funds required for this update be born by the Municipality *not the current users.* CARRIED

NEW BUSINESS

Verbal discussion with Director of Finance on billing cycle and proposed changes

Joanne Cunday, Director of Finance requested the Committee to approve a semi-annual billing cycle for users, which might mean an amendment to the water rates bylaw. This change would allow us to conform to Snug Cove Sewer billings as the same meter system is used. The concept would be July for January to June for water and sewer. In February would bill for July to December plus overage charges.

It was Moved and Seconded

That Cove Bay Water System Local Management Committee recommend that staff have the annual water rates bylaw for Cove Bay amended (if necessary) to initiate a semi-annual billing cycle for Cove Bay Water system users.

CARRIED

Progress on Easement Issues

It was noted that Council had approved the Committee's recommendation to proceed with the next step in establishing rights of way by engaging Cunningham & Rivard Appraisers.

The Committee agreed with the suggestion from the Director of Finance that the Municipal Solicitor should initiate negotiating an easement.

The Director of Finance volunteered to contact the Solicitor.

REPORTS

Report from Whitehead & Associates

The Chair suggested that Alan Whitehead present his findings to the Committee regarding data readings on stream and water quality. As a Committee ~~we~~ *Cove Bay Water System* should get recognition for the fact ~~we~~ *they* have funded the study.

ADJOURNMENT

The meeting adjourned at 9:10 p.m.